

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) June 21, 2022 5:30 P.M.

MINUTES

Chair James McLary convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation. The meeting was held with some members attending in-person and some via a virtual electronic means.

Join Zoom Meeting at the following link:

<http://us02web.zoom.us/j/81227910370?pwd=ZzhiZ2xiRmVlTTVnOSTERXh5YnZ0Zz09>

Meeting ID: 812 2791 0370

Passcode: 585731

One Tap Mobile

+13017158592,,88920130363#,,, *184485# US (Washington DC)

+116465588656,,88920130363#,,, *184485# US (New York)

Dial By Your Location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 669 9000 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 812 2791 0370

Passcode: 585731

ROLL CALL

Board Members and staff present: Chair James McLary, Secretary Nancy Obermeyer, Vice Chair Kent McDaniel, Board Member Marilyn Hartman, Board Member Doug Horn. Also present were General Manager, John Connell, Controller, Christa Browning, Planning and Special Projects Manager, Zac Huneck, Human Resource Administrator/Marketing Director, Brenda Underwood and Operations Manager Mike Clark.

Members of the Public: Dave Askins.

The following additional persons were also present via Zoom. Customer Service Manager/BT Access Manager, Eli McCormick, Andrew Coomer, Jeff Bailey and Justin VanLueewen

OLD BUSINESS

Planning and Special Projects Manager Zac Huneck stated, after a series of public input sessions, BT Staff propose two primary service changes derived from the original route Optimization Study (2019-2020) to be implemented on August 15, 2022. First, staff proposes to move forward with merging routes 1 South and 7 Express. The two routes operate over a very similar coverage area, but with variable frequencies throughout the day and year. Merging the routes will streamline the path of travel, and all eliminated bus stops would remain within .25 miles of the redesigned route, preserving accessibility. The reconfiguration will allow BT to operate the route at 20 minutes peak frequency when Indiana University is in session and 30 minute frequency during Indiana University breaks, improved from variable 30-60 minutes during the day on the 1 South, and 35-40 minutes frequency on the 7 Express.

Zac said second, BT Staff proposes to abandon the proposal for the new Route 90 based upon feedback received from riders and staff members. He said the success of the Route 90 hinged on the increased frequency of service. Zac noted due to the agency's driver shortage, the Route 90 was proposed with a twenty five percent reduction in frequency compared to levels originally recommended through the Route Optimization Study to the general disfavor of both riders and staff.

Zac stated in place of the Route 90, BT Staff proposes to leave the existing Route 9 unchanged, and reconfigure the path of the 3 East with its terminus at the new IU Health Hospital. He said the reconfiguration would eliminate two eastside routes, Route 8 and Route 10. Zac noted Route 8 has historically been the least productive route in the network, and Route 10 was intended to only be a temporary solution until the implementation of a permanent route to serve the hospital. He said the reconfiguration of routes would result in a slight net reduction of peak weekday hours by four percent.

Secretary Obermeyer made a motion for approval of Route changes. Vice Chair McDaniel seconded it. The Board approved unanimously.

Planning and Special Projects Manager Zac Huneck stated that our partnership with Uber and Lyft will be branded as BT Late Night. Zac said there are three primary goals we want to achieve with this program. He said first is easing mandatory overtime hours to provide relief for operators. He said we do not want to leave people who rely on Bloomington Transit with no options, we want to provide a safety net for riders and with this Pilot program we hope to achieve that. Zac said with this pilot program he is hoping with this experience it will help with decision making down the line. He said we track the number of rides with Key Performance Indicators (KPI), he said we will compare the number of rides being put out through Uber and Lyft compared with the equivalent on the Fixed Route.

exchange for proceeds paid by the Auto Liability Insurer to BPTC. Bus #969 was involved in an accident on 01/29/2022 resulting with a significant amount of damage to the bus. The estimate for repairs was \$41,611.79, however given the age of the vehicle and the cost for the repair, the insurance company deemed the bus a total loss. In order to settle the claim, BPTCC must relinquish title of vehicle in exchange for the settlement payment of \$41,611.79. Board Member Horn seconded it. The Board approved unanimously.

General Manager Connell stated BPTC budgeted an average price of \$2.75 per gallon of fuel for 2022. Below is a breakdown of the fuel cost BPTC has incurred since January 2022.

MONTH	GALLONS	PRICE/GALLON	TOTAL
January	17311.90	\$2.66	\$45,963.09
February	18099.80	\$2.98	\$53,883.10
March	19599.00	\$3.73	\$73,006.28
April	19304.40	\$3.92	\$75,576.73
May	15773.80	\$4.30	\$67,764.24

Controller Browning gave an overview of the impact of fuel costs on this year's budget and on the 2023 budget.

In accordance with the contact between BPTC and RATP Dev, Board Member Hartman and Board Member Horn gave an overview on the quarterly performance review of the General Manager. They reported it went well across the board with all the Staff and the Mayor. Board Member Hartman and Board Member Horn recommended that Mr. Connell be retained as General Manager.

MANAGER AND STAFF REPORTS

General Manager Connell stated the Working session of the Board of Directors is scheduled for Wednesday, June 22, 2022.

- 12:00 pm-1:00 pm WSP, Alternative Fuel & Infrastructure Presentation
- 1:00 pm-2:00 pm N-Momentum, IT Assessment Presentation
- 2:00 pm-3:00 pm FourSquare, Kick-Off meeting for Strategic Plan

Mr. Connell stated he and Controller Browning have been working on the 2023 budget. He said he has met with Staff and have talked about additional positions that we would like to include into the budget. He noted he needs some guidance on what the Board would like to do. Board Member Hartman suggested this should be discussed in an Executive Session. Chair McLary stated to go ahead and schedule an executive session to discuss additional positions.

Planning and Special Projects Manager Zac Huneck gave an overview of the May 2022 operating statistics. Zac said in May Fixed Route provided 81,871 trips and that is up 31% compared to May 2021. He said BT Access provided 2014 trips and that is up 19% compared to

May 2021. Chair McLary questioned the collision report from 2022 verses 2021, he said we are up to 27 this year and last year we had 9. Operations Manager Mike Clark noted the frequencies that have gone up are obviously the mileage increase coming out of the pandemic. Mr. Clark said since Mr. Connell has become General Manager they have talked and taken steps to bring the numbers of preventable accidents down. He said the additional training has helped. General Manager Connell stated they have stepped up the training program and plan to have another training session in August.

Controller Browning gave an overview of the May financial reports as included in the Board packets.

Human Resource Administrator/Marketing Director Brenda Underwood stated we hired 2 operator in May, she said they made it through all the training and are driving on their own this week. Brenda said most of our new applications are coming through our Team Engine App and we also get a few walk-ins. Brenda said she has had several interviews in the month of May and July 18th is our next class, and things are looking up in the hiring area. She said we did run the radio add last month, it did not produce in applicants. She said we will be doing a hiring add campaign on social media apps soon. She said she is hoping that the five or six applicants we have now make it through all the hiring process and they will be able to start the July 18th class.

Board Member Horn attended the June 10, 2022 meeting of the Bloomington Monroe county Metropolitan Planning Organization Policy Committee. He stated the MPO Staff relayed information regarding recent and future public meetings offered by INDOT specific to Indiana EV Infrastructure Development Plan.

He said the FY 2020-2024 TIP/2022-2026 TIP was amended to include the replacement of the Dillman Road Bridge and approach structures 3000' West of SR 37. He noted he voted in favor of the amendment.

He said the MPO Staff provided a preliminary audit of the 2018 BMCMPPO Complete Streets Policy against current policy recommendations from Smart Growth America identifying a need for a general update of 6 of 10 identified areas of methodology and model policy language. This project will be moving forward over the few months. The next meeting of the Policy Committee will be on August 12, 2022 at 1:30 PM in the City of Bloomington Common Council Chamber.

CLAIMS

The claims for May 17, 2022 were presented for approval by Board Member Horn and seconded by Board Member Hartman. The claims were approved unanimously.

PUBLIC COMMENTS

Andrew Coomer questioned if we have checked out the 60 foot bus that was mentioned in the last Board meeting. General Manager Connell said yes we have. He said there are some challenges here on the property to maintain it as far as doing maintenance. He said it is still under consideration.

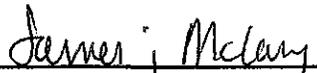
Dave Askins questioned the hiring process for new employees and how it works concerning the Executive Session. Board Member Hartman gave an overview of the process. Chair McLary said they will have more information at a later time.

COMMENTS FROM THE BOARD MEMBERS

No comments from the Board Members.

ADJOURNMENT

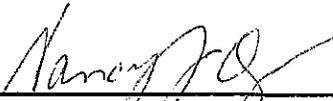
APPROVE:



James J. McLary, Chair
Board of Directors BPTC

07-19-22

ATTEST:



Nancy Obermeyer, Secretary
Board of Directors BPTC

07-19-22