

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) AUGUST 17, 2021, 5:30 P.M.
MINUTES**

Chair Obermeyer convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation. The meeting was held with some members attending in-person and some via a virtual electronic means.

Join Zoom Meeting at the following link:

<http://us02web.zoom.us/j/85168526203?pwd=NHVnYmMvVitsUkewaE1YTThpcGF6UT09>

Meeting ID: 851 6852 6203

Passcode: 804314

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ROLL CALL

Board Members and staff present: Chair Nancy Obermeyer, Vice Chair Kent McDaniel, Board Member Marilyn Hartman, Secretary James McLary and Board Member Doug Horn. Also present were Lewis May, General Manager, Christa Browning, Controller, Zac Huneck, Planning and Special Projects Manager and Eli McCormick, Customer Service Manager/BT Access Manager.

Members of the Public: Dave Askins, B Square Beacon.

The following additional persons were also present via Zoom. Marcella Landreth, John Connell, Jeff Bailey, John Bartosiewicz, Jeff Cisneros, Heidi Heppenstiel, Benjamin Lagorio and Katelyn Urena.

PETITIONS AND COMMUNICATIONS ON NON-ACTION ITEM

There were no petitions and communication on non-action items.

MESSAGES FROM BOARD MEMBERS

There was no comment from Board Members.

MESSAGES FROM THE MANAGER

Mr. May noted he would like to consider a change in the order of the agenda since there are a number of people that are attending via zoom that are interested in item number five which is the Sideletter Agreement with AFSCME Local 613. In an effort to reward employees with an essential worker bonus for the challenges endured from the COVID-19 pandemic as well as provide a higher entry level wage for starting fixed route drivers. Another element of the proposed Sideletter will include provisions to ensure we have a better overtime assignment process. Mr. May gave an overview of all the details of the agreement. Vice Chair McDaniel made a motion to approve the Sideletter Agreement with AFSCME local 613 and Board Member Hartman Seconded it. The Motion was approved unanimously.

Mr. May noted in July 2021, we carried 121 percent of what we carried in July 2020 for an average weekday. This is about 50 percent of what we averaged for a weekday in July 2019, which was the last pre-pandemic month of July.

Average weekday ridership per month since the pandemic began is shown in the table below:

MONTH	2020/2021 Average Weekday Ridership	2019 Average Weekday Ridership
January	12,487	12,183
February	16,922	14,740
March (thru spring break)	10,736	9,618
March (post spring break)	1,503	14,746
April	1,266	14,081
May	1,399	5,651

June	1,913	5,051
July	1,990	4,779
August	2,630	8,213
September	3,627	17,028
October	3,562	16,672
November	3,039	14,494
December	2,147	11,656
January 2021	2,298	12,487
February 2021	3,330	16,922
March 2021	3,543	7,798
April 2021	3436	1266
May 2021	2667	1399
June 2021	2506	1913
July 2021	2410	1990

In Monroe County we are starting to see an upward trend, primarily associated with the Delta Variant. Mr. May noted we kind of bottomed out in the month of June and July, we're starting to see that go up again. We are still at 56% of our employees that has submitted for the Covid-19, hundred dollar vaccination incentive. As of July 1st we implemented the resumption of fair collection, front door boarding and also the opening of our downtown transit center and the Grimes Lane facility. We continue to require passengers and employees on all buses to wear masks as required by Transportation Security Administration (TSA).

Mr. May noted a public hearing was held on July 27 at the Downtown Transit Center to received public comment on the proposed service change in which Route 8 Eastside Local fixed route service would be replaced by on-demand type service to be operated using a subsidized voucher. Attendance was light at the public hearing with fewer than 5 people there. Those who were there generally voiced about upholding safety and reliability standards, and accessibility issues for those without smartphones or banking cards to use the app-based technology.

Zac Huneck, Planning and Special Projects manager noted besides having the Public Hearing we also did a Public feedback survey, Social media posts, targeted stakeholder meeting at Cambridge Square Apartments and Direct communication with riders traveling Route 8.

Zac Huneck, Planning and Special Projects Manager gave an overview of concerns and feedback from the public concerning the proposed changes on Route 8. The Board Members also discussed issues concerning the proposed changes as well. Secretary Mclary said he is not in a position to approve this tonight. We have a lot of questions and we don't have the answers. Board Member Hartman said she feels the same way and thinks it should be tabled. Board Member Horn said with the help of our well informed staff that will come to work with you bringing the history of this project to you. He would feel more comfortable with John making it his own and that we are stepping out into a new agreement and you feel comfortable with its roll out, its parameters and its structure. He supports tabling it at the time. Vice Chair McDaniel are we talking about putting it off until January? Secretary Mclary said he thinks there are some

questions to be answered and John might bring a new prospective to it. He would rather launch it in a good way. There has been a lot of questions raised and it is not ready.

Mr. May noted we presented the 2022 budget at the last board meeting, since then we have made several adjustments,

- Increased the amount for building automation (a capital project) from \$30,000 to \$80,000 based on an estimate recently received from our building services contractor.
- Decreased Passenger Fares from \$500,000 to \$400,000 based on our first month of returning to collecting fares this number is going to be more realistic.
- IU Reimbursements increased by \$25,000 due to the increase in building automation capital project expense as listed above. This is IU share of this increase expense.

Mr. May gave an overview of the primary goals and the assumptions made with regard to revenues for the preliminary 2022 budget. He noted overall we are proposing a \$15.1 million dollar budget for 2022. He noted that is a 4.2% increase over the 2021 budget. We are presenting the next year's budget to City Council on August 24, 2021. Then there will be one final meeting in October for approval from the Council. He noted there is a copy of the proposed budget included in the Board's packet. Resolution 21-20 is included under New Business for the Board's consideration.

Mr. May stated the next items on the agenda are Alternative Fuels & Infrastructure Assessment Study Award. He said the RFP was advertised twice in the Herald Times. We received two proposals back from WSP USA and the Center for Transportation Excellence (CTE). Mr. May noted an evaluation committee consisting of himself, Zac Huneck, Planning and Special Products Manager and Secretary Melary reviewed the proposals and scored them according to the evaluation included in the RFP. A subcontractor proposed by WSP USA includes Foursquare ITP who conducted our Route Optimization Study. Foursquare ITP'S experience and knowledge of our route network will be a valuable component of the study whereby the consultant will evaluate which routes are best candidates for the use of alternative fueled vehicles. As such, the evaluation committee recommends award to WSP USA.

Mr. May gave an overview of The Personnel Report in Brenda Underwood's Human Resource Administrator/Marketing Directors absence.

Zac Huneck, Planning and Special Projects Manager, gave an overview of the July Operating Statistics. The fixed route ridership was up 16 percent in July 2021 compared to July 2020. The gradual recovery from the pandemic is the primary reason for the increase. Year-to-date fixed route ridership is down 52 percent compared to the same period last year.

Zac noted BT Access ridership was up 49 percent in July 2021 compared to July 2020. Year-to-date BT Access ridership is exactly the same compared to the same period last year. He said it's important to note that BT Access ridership is trending much higher in recent months (April

through July) compared to the same period last year. He noted copies of the July operating statistics are included in the Boards packet.

MESSAGES FROM THE CONTROLLER

Controller Browning gave an overview of the July Financial Report as included in the Board packet.

PUBLIC COMMENT-ACTION ITEMS

There was no public comment.

NEW BUSINESS-ACTION ITEMS

Board Member Hartman made a motion to table Resolution 21-19 approving a service change to Route 8 Eastside Local in which the route would be replaced by on-demand service operated by Uber and Lyft effective on or about November 1, 2021 subject to final award of contract to Uber and Lyft. Vice Chairman McDaniel seconded. The motion was approved unanimously.

Vice Chairman McDaniel made a motion to approve the proposed Fiscal Year 2022 budget. Board Member Horn seconded it. The motion was approved unanimously.

Secretary Mclary made a motion to approve Resolution 21-20 awarding a contract to WSP USA to conduct an Alternative Fuels and Infrastructure Assessment Study. Vice Chairman McDaniel seconded it. The motion was approved, with Board Member Horn and Board Member Hartman abstaining.

Ordinance 21-02; an ordinance authorizing an award of contract for transportation management services-Introduction and First Reading. Introduced by Board Member Hartman, Public Hearing set for September 21, 2021.

OLD BUSINESS

There was no old business.

MINUTES

The minutes for the July 20, 2021 meeting were presented for approval by Secretary Mclary and seconded by Board Member Horn. The minutes were approved unanimously. Board Member Hartman requested an amendment.

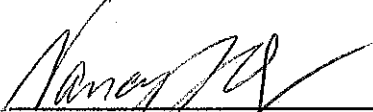
CLAIMS

The claims for July 20, 2021 were presented for approval by Board Member Hartman and seconded by Vice Chairman McDaniel. Claims were approved unanimously.

ADJOURNMENT

APPROVE:

ATTEST:



Nancy Obermeyer, Chair
Board of Directors BPTC

08-17-21



James J. McLary, Secretary
Board of Directors BPTC

08-17-21