

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) MARCH 20, 2018, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chair Obermeyer convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chair Obermeyer, Vice Chairman Kent McDaniel, Board Member Hartman and Board Member Cartwright. Also present were Lewis May, General Manager, Christa Browning, Controller, and Brenda Underwood, Human Resource/Marketing Administrator.

PETITIONS AND COMMUNICATIONS ON NON-ACTION ITEMS

There were no Petitions and Communications on Non-Action Items.

MESSAGES FROM BOARD MEMBERS

Board Member Hartman noted she talked with Barbara McKinney, City Attorney, and she is going to talk to the contractor of the solar panels and then she thinks that she can provide us with a detailed analysis of whether detail for energy savings can be provided for our facility. She said once we see that we will have a better idea of how much money we are really saving and if it's not she did say that there was an informal understanding that there would be some adjustment made so that we wouldn't be in a position where we weren't going to be realizing savings that we anticipated to receive.

MESSAGES FROM THE MANAGER

Mr. May opened the meeting with an update on where things stand in getting funding from the MPO to undertake two planning studies as discussed at the previous Board Meeting. He said he attended the March 13 MPO Policy Committee where the MPO gave a unanimous preliminary approval. He said we will have to go back to the Policy Committee in April for final approval. He said assuming the MPO Policy Committee gives final approval, we will have to go to City Council to get an additional appropriation ordinance approved. He said tonight on the agenda is a resolution for the Board's consideration for the additional appropriation ordinance. He said it takes three City Council meetings to get that approved. He said he anticipates coming to the Board to a future Board Meeting with a recommendation as to who the consultants will be that we contract with for these studies. He said the two studies are a Route Optimization Study and a Facility Condition Assessment study. For the Route Optimization Study, the selected consultant will do a comprehensive review of all of our routes including a data collection effort to count 100 percent of ons and offs at every stop for all routes. The goal would be to determine if our existing route configurations and schedules are optimal in the context of our existing funding sources. He said the City has changed significantly in the last ten years. He said he thinks the

study is timely it will help us make good adjustments to our routes to make them more reliable for our riders. He said the other study we have is a Facility Condition Assessment Study. He said this facility is 21 years old this year. He said we are starting to see some key elements of the facility break down and need repair or replacement. He said the purpose of the study would be to bring in an engineering firm to do a top to bottom assessment of the facility identifying what are the key elements that are likely to fail or need repair and when can we expect those repairs and replacements to happen. Moreover, the study would tell us how much it will cost and what the expected timing would be so we can plan and program for them in future budgets. He said we look to get about \$325,000 in total Federal funding for both studies that will fund 80 percent of the cost of both studies. He said Bloomington Transit will match the other 20 percent with our reserves.

Mr. May said another information item the Mayor's office informed me of this and he had a conference call with Deputy Mayor Renneisen and representatives from Duke Energy about the Volkswagen settlement with the US relative to violating diesel emissions standards in cars sold in the US previously. He noted that part of the settlement fund will be returned to States to fund environmental mitigation efforts to reduce emissions nationally. He said how that may potentially impact transit is there may be grants available through IDEM with some of this funding to purchase alternatively fueled vehicles such as electric buses. He said the plan is IDEM will solicit grant applications as early as this summer or fall for the use of some of this money. He said the Mayor's office wanted us to be aware of it and the Mayor is very interested in electric vehicles.

Mr. May said next on the agenda is our preliminary program of projects. He said each year we traditionally bring to the Board our annual list of projects that are proposed to be funded with Federal 5307 formula funds. He said for 2018 we have five projects that we would propose using our 5307 Funding. He included a table in the Board notes that summarizes those projects that he went over briefly. Mr. May provided a brief description of each project in the proposed Program of Projects as follows:

Replace one (1) 40-foot bus. We have been approved for a Section 5339 grant from INDOT to fund one (1) 40-foot bus a total cost of \$450,000. This will replace a 2005 model vehicle.

Tires/Engine and Transmission Rebuilds and Hybrid Battery Replacement. This is customary line item we include in every Program of Projects that allows us to capitalize the cost of purchasing tires, engine/transmission rebuilds, and hybrid battery replacements. By capitalizing these projects, they are eligible for 80 percent Federal funding using our formula 5307 funding. We have programmed a total of \$189,280 for this project in 2018.

Operations and Maintenance Facility Equipment & Replacement of Key HVAC Elements. Several items are a part of this project including the first phase of our boiler replacement here at Grimes Lane at about \$150,000. Also included are the purchase of several other items including a new man-lift for servicing high ceiling lighting and other maintenance equipment in the garage and around the facility at a cost of \$18,000. Another item is the replacement of a garage floor scrubber machine at a cost of \$10,000.

Radio Communication Equipment. Our current radio communication system is 13 years old and needs to be replaced and upgraded. This is our two-way radio system that is installed in 39 fixed route buses, 12 BT Access vehicles, and several support vehicles. Cost of this project is \$250,000

Operating Assistance. This project provides a major source of Federal funds that are used to fund the operating costs of daily transit service including wages, benefits, fuel, vehicle maintenance and all costs associated with operating both fixed route and BT Access service. We are proposing total Federal 5307 funding of \$2,103,969. We will match it at the rate of 50 percent with our own local funds.

Mr. May said what we have to do between now and the next Board Meeting assuming the Board is good with all these projects is to advertise a public hearing for the April Board Meeting where the public will have an opportunity to comment on any of the projects. He said we have to solicit feedback from private sector transportation providers and human service organizations about this funding availability as well and give them an opportunity to comment on it as well. He said after the Board has its public hearing in April the Board would take final action to consider approval of the Program of Projects. The Board concurred with the proposed POP and directed Mr. May to proceed to the public hearing as the next step in the process.

Mr. May said next on the agenda is Whitehall Crossing Shopping Center service. He noted the shopping center opened in the late 1990s, is owned by the Gates family, and we have been servicing it ever since. He said we met with the owner recently and our Route 3 service uses a private road owned by Gates family, and that road is getting a lot of wear and tear from heavy vehicles such as buses. Moreover, Whitney Gates, the owner, anticipates it will take about \$300,000 in costs to repair the road. He said we run service every 30 minutes throughout the day and no doubt buses are contributing to that wear and tear on the pavement. He said we met with Mr. Gates and talked about alternatives to it. Mr. May said we have proposed an alternative route that will minimize travel on the private roads and keep the buses mostly on North Gates Drive using a very small section of Alexander Drive and the back truck dock area of the shopping center. Board Member Hartman said she has another solution and that is to talk with the City about acquiring that as a public road and assuming the responsibility for the maintenance of the road. She said she is surprised that it is still a private road. Mr. May said he was certain the City doesn't want to take on the cost of that. Vice Chairman McDaniel noted it was worth discussing. Mr. May said he was glad to have that conversation with the City. He said that is the only solution that we know that will maintain service to the shopping center in its existing form short of the City agreeing to take control of the roads and to maintain them. He said what we would like to do is make this service change effective the first week of May. Board Member Hartman said she would like to think about it and would like us to approach the City about it. Mr. May said he would be glad to have that conversation with the Public Works Director or the Mayor's Office.

Mr. May gave an overview of January and February ridership. He said January fixed route ridership was down 3.12 percent compared to January 2017 and February fixed route was down 4.65 percent compared to February 2017. Year-to-date fixed route ridership is down 3.93

percent compared to the same period last year. Mr. May noted BT Access ridership was down 818 percent in January and down 7.87 percent in February. He said the year-to-date BT Access ridership was down 8.03 percent compared to the same period in 2017.

MESSAGES FROM THE CONTROLLER

Controller Browning noted on the agenda is Resolution 18-03; an additional appropriation resolution for the transit fund of Bloomington Public Transportation Corporation, Monroe County, Indiana for the Calendar Year 2018.

Controller Browning gave an overview of the February Financial Report.

PUBLIC COMMENT – ACTION ITEMS

There was no public comment on actions items.

NEW BUSINESS – ACTION ITEMS

Under New Business, Board Member Cartwright moved that Resolution 18-03; an additional appropriation resolution for the transit fund of Bloomington Public Transportation Corporation, Monroe County, Indiana for the Calendar Year 2018. The motion was seconded by Vice Chairman McDaniel. Resolution 18-03 was approved unanimously.

OLD BUSINESS

There was no Old Business.

MINUTES

The minutes for the January 16, 2018 meeting were presented for approval by Vice Chairman McDaniel and seconded by Board Member Cartwright. The minutes were approved unanimously.

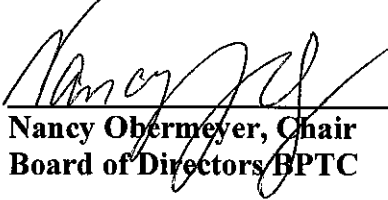
The minutes for the February 20, 2018 meeting were presented for approval by Vice Chairman McDaniel and seconded by Board Member Cartwright. The minutes were approved unanimously.

CLAIMS

The claims for March 20, 2018 were presented for approval by Vice Chairman McDaniel and seconded by Board Member Cartwright. The claims were approved unanimously.

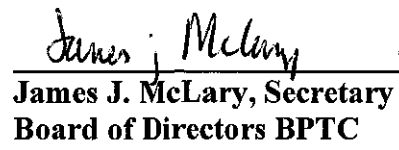
ADJOURNMENT

APPROVE:


Nancy Obermeyer, Chair
Board of Directors BPTC

05-29-18
~~04-17-18~~

ATTEST:


James J. McLary, Secretary
Board of Directors BPTC

05-29-18
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