

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) JANUARY 17, 2017, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chair Obermeyer convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman Obermeyer, Vice Chairman McDaniel, Board Member Cartwright, Board Member Hartman, and Secretary McLary. Also present were Lewis May, General Manager, Christa Browning, Controller, and Brenda Underwood, Human Resource/Marketing Administrator. There were no members of the public present.

PETITIONS AND COMMUNICATIONS ON NON-ACTION ITEMS

There were no petitions and communications on non-action items.

MESSAGES FROM BOARD MEMBERS

Board Member Cartwright noted he interviewed to be reappointed to the Board by City Council.

Vice Chairman McDaniel noted he attended the MPO Policy Committee meeting last Friday and was again elected as the Chair for the MPO Policy Committee.

MESSAGES FROM THE MANAGER

Mr. May said the first Board meeting of each year we traditionally review accomplishments and successes from the past year and point out some of the notable highlights and accomplishments in 2016 and then look ahead to 2017 identifying the primary goals and objectives. Mr. May said he always likes to start off with our mission statement and he read the various elements of the mission statement. He said these vision statements contained within the mission statement are the guiding principles that we use as we look ahead to the future and establish our goals.

He presented a PowerPoint presentation and highlighted some of the notable accomplishments in 2016 that included the following:

- Ridership
- New Fixed Route Vehicles
- New BT Access Vehicles
- 40-foot Bus Award
- BT Vehicle Award
- Paratransit Scheduling Software Award and Installation
- Online Reservations & Notifications Award
- Mobile Web Development

- Downtown Map Kiosks Installation
- New Support Vehicles
- New Advertising Contract Award
- Fleet Management Software Award
- Garage Exhaust Contract Award
- EEO Plan Update
- Title VI Plan Update
- Triennial Review
- Stuff-A-Bus Event
- New Television Commercial
- New Passenger Shelters
- Surveillance System Award
- Fuel Management Software
- Emergency Alert Buttons
- First Full Year of Intercity Bus Service
- Additional Mechanic
- Health Insurance Increase of only 0.1%
- New Freedom Grant Award
- Small Capital Project Awards
- Accident Reduction

Mr. May identified a number of goals and objectives for 2017 that included the following:

- Additional 40-foot Bus Purchases and Deliveries
- Additional BT Access Vehicle Delivery
- New BT Access Scheduling and Vehicle Tracker Technology
- Website Updated to Be More Mobile Device Responsive
- Support Vehicle Deliveries
- State Legislation
- IU Collaboration & STIC Advances
- New Shelters
- Negotiate Collective Bargaining Agreement
- Secure Bus Replacement Funding
- Free Ride Days
- Resume Taxi Voucher Program
- Increase Advertising Revenues
- Develop Asset Management Plan
- Develop Safety and Security Plan
- New Electronic Payroll System
- New Phone System
- Program Funding with MPO for Facility Condition Assessment
- Program Funding with MPO for 5 Year Strategic Plan
- Language Assistance Training

- Team Building/Workload Assessment/Salary Review
- New Management Position
- Hospital Service Planning
- Annexation Planning
- BT Access Customer Satisfaction Survey

Mr. May asked the Board if there were any other goals or objectives that they would like to see the organization pursue in 2017. The Board congratulated the staff for a successful 2016 and concurred with the goals and objectives identified by Mr. May.

Mr. May noted recently one of our 2006 hybrid buses had a failure of the hybrid energy unit. He said there is only one known source within an hour of Bloomington to purchase and install this since it is an Allison Transmission product. Clarke Power Services is the only Allison authorized dealer in our immediate area. He said they have given us a quote of \$50,317.33 and includes the parts, installation and travel. He said this would be a sole source procurement. He said on the agenda tonight is Resolution 17-03; a resolution awarding the purchase of a hybrid bus energy unit from Clarke Power Service, Inc. Secretary McLary asked if we could get a second quote from someone else. Mr. May noted that there was no place else within an hour drive. Secretary McLary said he thinks there would be someone in the Michigan area. He noted it disturbs him to do a \$50,000 sole source. He said he does not have a problem with it this time but in the future would like to get additional quotes. Mr. May said we may be able to secure a vendor in more distant locations such as Cincinnati or Chicago. This would likely require transporting the vehicle to that location. Mr. May suggested continuing this item until next Board meeting and staff will attempt to secure quotes from vendors in locations farther away.

Mr. May gave an overview of December ridership. He said December 2016 fixed route ridership was down 12.18 percent compared to December 2015. He said the primary reason for the decline was there were two fewer IU weekdays in December 2016 compared to December 2015. Year-to-date fixed route ridership is down 0.5 percent compared to the same period last year. Mr. May noted BT Access ridership was up 2.12 percent compared to December 2015. He said the year-to-date fixed route ridership finished 2016 with a 1.37 percent decline compared to 2015. He said the year-to-date BT Access ridership was up 0.39 percent compared to 2015.

Mr. May noted that he was informed by the Mayor's office that Marilyn Hartman has been appointed by Mayor Hamilton to replace Gloria Hasler. He said at the last Board Meeting in December you elected a new slate of officers for 2017 and Gloria Hasler was the secretary in that slate of officers. As such, the Board will at least need to replace the secretary tonight and that could have a domino effect on other officer positions. He said it is up to the Board to replace the secretary position and any other possible vacancies as a result of that. The Board discussed the secretary position and determined that Jim McLary would be nominated to serve in that position with all other officers remaining unchanged.

MESSAGES FROM THE CONTROLLER

Controller Browning gave an overview of the December Financial Reports.

Controller Browning gave an overview of Resolution 17-01; a resolution approving the 2017 public official bond for Christa Browning, Controller of BPTC.

Controller Browning gave an overview of Resolution 17-02; a resolution authorizing the encumbrance of appropriations from the calendar year 2016 budget.

PUBLIC COMMENT – ACTION ITEMS

There was no Public Comment

NEW BUSINESS – ACTION ITEMS

Under New Business, Board Member Cartwright moved to approve Resolution 17-01; a resolution approving the 2017 public official bond for Christa Browning, Controller of the BPTC. The motion was seconded by Secretary McLary. Resolution 17-01 was approved unanimously.

Also under New Business, Vice Chairman McDaniel moved to approve Resolution 17-02; a resolution authorizing the encumbrance of appropriations from the calendar year 2016 budget. The motion was seconded by Secretary McLary. Resolution 17-02 was approved unanimously.

Under New Business, Secretary McLary moved to continue until the next Board meeting Resolution 17-03; a resolution awarding the purchase of a hybrid bus energy unit from Clarke Power Service, Inc. The motion was seconded by Vice Chairman McDaniel. The motion was approved by all Board members.

Also under New Business, Board Member Hartman moved to retain the same officers with the exception of the Secretary and nominate Board Member McLary as Secretary. The motion was seconded by Vice Chairman McDaniel. The motion was approved by all Board members.

OLD BUSINESS

There was no Old Business.

MINUTES

The minutes for November 15, 2016 were presented for approval by Board Member Cartwright and seconded by Vice Chairman McDaniel. The minutes were approved unanimously.

The minutes for December 20, 2016 were presented for approval by Board Member Cartwright and seconded by Vice Chairman McDaniel. The minutes were approved unanimously.

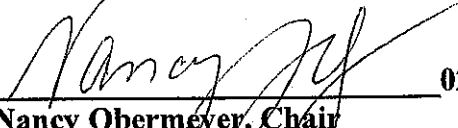
CLAIMS

The claims for January 17, 2017 were presented for approval by Board Member Cartwright and seconded by Vice Chairman McDaniel. The claims were approved unanimously.

ADJOURNMENT

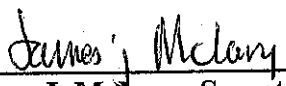
APPROVE:

ATTEST:



Nancy Obermeyer, Chair
Board of Directors BPTC

02-20-17



James J. McLary, Secretary
Board of Directors BPTC

02-20-17