

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) JULY 12, 2016, 5:30 P.M.**

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman Obermeyer convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

**PUBLIC HEARING**

Chair Obermeyer opened a public hearing to receive public comment on an ordinance adopting changes to rules governing the use, operation, and maintenance of BT Access service. There was no comment from the public. Chair Obermeyer closed the public hearing accordingly.

**ROLL CALL**

Board Members present: Chairman Obermeyer, Vice Chairman McDaniel, Secretary Hasler, and Board Member Cartwright. Also present were Lewis May, General Manager, Christa Browning, Controller, Brenda Underwood, Human Resource/Marketing Administrator, Eli McCormick, BT Customer Service, Ian Patton, BT Operations Manager, and members of the public Marilyn Conn.

**PETITIONS AND COMMUNICATIONS ON NON-ACTION ITEMS**

There were no petitions and communications on non-action items.

**MESSAGES FROM BOARD MEMBERS**

Chair Obermeyer noted that second reading of Ordinance 16-01; an ordinance authorizing award of contract with McDonald Transit Associates, Inc. for the provision of transportation management services is not on the Board agenda. She said when we were going through the process we asked First Transit to submit resumes of potential managers and there was misunderstanding and they did not send them in on-time. She said First Transit filed a protest so she and Christa talked with our legal counsel Barbara McKinney and she recommended that we give them the opportunity to submit resumes. Vice Chairman McDaniel asked why they filed a protest. Chair Obermeyer said basically her communications with them were not very clear. She said although they knew they should send a resume she did not think it was 100 percent clear that yes you should do so right away. Vice Chairman McDaniel said wasn't it included in the RFP. Chair Obermeyer said yes but they asked them for updated resumes. She said it was her mistake for not being clear and apologized for the inconvenience this caused.

**MESSAGES FROM THE MANAGER**

Mr. May noted the Board just had the Public Hearing to receive public comment on the proposed amendment to the No Show Policy for BT Access service that were presented at the last Board meeting. He said there are three criteria that have to be met for a person to be potentially suspended from BT Access service as follows:

- First they have to have 4 or more scheduled trips within a 30-day time period.

- They have to accumulate 3 or more no shows during that same period.
- Their rate of no shows has to be 10 percent or higher of all their scheduled trips in that 30-day time period.

He said it is a more lenient policy in the sense that makes it harder for a person to have their BT Access service suspended. He said their 1<sup>st</sup> offense is a 7-day suspension; 2<sup>nd</sup> offense is a 14-day suspension; 3<sup>rd</sup> offense is a 21-day suspension. He said of course there is an appeals process they can follow if they believe they have been unfairly docked for a no show or that a no show was beyond their control. He noted that on the agenda under Old Business you have second reading and adoption of Ordinance 16-02; an ordinance adopting changes to rules governing the use, operation, and maintenance of BT Access service.

Mr. May noted that July is traditionally our meeting when we come to the Board with our budget. He said at our June meeting we went over some of the primary assumptions that the budget was premised on and tonight are bringing the draft budget to the Board for final review and approval. He said this budget is predicated on maintenance and continuation of existing service and fare levels. We are not proposing any significant cuts to service we are not proposing any expansion of service in a significant way. We're also not proposing any fare increases other than the increase that the Board approved at the last meeting for faculty and staff that is in the contract with Indiana University.

Mr. May presented a summary of the proposed 2017 Budget. He presented a table depicting the complete budget for 2017 as compared to the amended budget of 2016 and divided into the four budget categories: Budget Category 1 Personnel; Budget Category 2 Material and Supplies; Budget Category 3 Services; and Budget Category 4 Capital. He said the combined total for the 2017 budget we are actually proposing a decrease in the budget of 7.34 percent compared to the amended 2016 budget \$10.33 million for 2017 as compared to \$11.1 million in 2016. He said the primary reason for the decrease we don't have as much in the Capital side of the budget.

Mr. May said we go to the City Council with our budget over the next few months. He said we will be subject to City Council as well as DLGF approval of the budget. He said we hope to have the budget process wrapped up by mid-October. By law we have to have it wrapped up by November 1. He said tonight under New Business we are seeking the Board to approve a motion to adopt the 2017 Budget as proposed.

### **MESSAGES FROM THE CONTROLLER**

There were no messages from the Controller.

### **PUBLIC COMMENT – ACTION ITEMS**

Marilynn Conn asked if there is a ratio of mechanic to buses and how that compares to other organizations mechanic to bus. Mr. May said he does not have a ratio but he thinks we are in the middle of the pack compared to what other transit systems have. He said some examples are Rural Transit 1-2 mechanics for a fleet size around 30 buses our mechanic ratio we are at 5.6 mechanics for a 37 bus fixed route fleet plus a 12 bus paratransit fleet so our ratio is 1 mechanic

for a little less than every 9 vehicles. Marilynn Conn asked if the rate that is paid to mechanics does that compare to other organizations. Mr. May said he thinks it varies by system. He noted that we significantly raised our starting wage rate for mechanics as part of the current collective bargaining agreement. He said he thinks we still have more work to do given the difficulty we had in hiring mechanics in the past few years

### NEW BUSINESS – ACTION ITEMS

Under New Business, Secretary Hasler moved to approve the 2017 budget. The motion was seconded by Board Member Cartwright. The 2017 budget was approved unanimously.

### OLD BUSINESS

Under old business Board Member Cartwright moved to introduce Ordinance 16-02; an ordinance adopting changes to the rules governing the use, operation, and maintenance of BT Access service. The motion was seconded by Vice Chairman McDaniel. The motion to introduce the Ordinance was approved unanimously.

### MINUTES

The minutes for June 21, 2016 were presented for approval by Board Member Cartwright and seconded by Secretary Hasler. The minutes were approved unanimously.

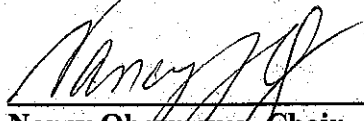
### CLAIMS

The claims for July 12, 2016 were presented for approval by Board Member Cartwright and seconded by Secretary Hasler. The claims were approved unanimously.

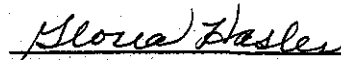
### ADJOURNMENT

APPROVE:

ATTEST:

  
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Nancy Obermeyer, Chair  
Board of Directors BPTC

08-22-16

  
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Gloria Hasler, Secretary  
Board of Directors BPTC

08-22-16