

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) OCTOBER 27, 2015, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman Obermeyer convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman Obermeyer, Vice Chairman McDaniel, Secretary Hasler, and Board Member McLary. Also present were Lewis May, General Manager, Christa Browning, Controller, Brenda Underwood, Human Resource/Marketing Administrator and there were no members of the public present.

PETITIONS AND COMMUNICATIONS ON NON-ACTION ITEMS

There were no petitions and communications on non-action items.

MESSAGES FROM BOARD MEMBERS

There were no messages from Board Members.

MESSAGES FROM THE MANAGER

Mr. May opened the meeting with a discussion of the proposed renewal of a one year option that we have with Siemens Building Technologies for facility preventative maintenance and technical support services for our Grimes Lane facility that we share with IU Campus Bus. He noted that in 2012 the Board made an award to Siemens for a 3-year contract with three one-year renewals for a preventative maintenance program. He said on October 30 we will finish the 3-year contract and we have three one-year renewals starting November 1. He said Siemens has a preventative maintenance schedule that they follow to periodically check various elements of the this facility including the HVAC system and automation controls, the fire alarm and suppression system, the maintenance shop air compressor, overhead garage doors, facility exhaust system, backflow preventers, water treatment system, emergency generator, lighting and electrical systems, plumbing, hydraulic bus lifts, and power washer systems. Mr. May noted we split the cost of the facility preventative maintenance services with IU Campus Bus and has discussed the renewal with Perry Maull who has approved. He said we are satisfied with the work that Siemens has been doing and recommends that the Board award a one-year renewal to Siemens. He said on the agenda under New Business is Resolution 15-18; a resolution authorizing the exercise of an option for a one-year contract extension with Siemens Building Technologies to provide services for facility preventative maintenance services and a technical support program for the Board's consideration.

Mr. May noted each year the Board adopts a salary ordinance which establishes the maximum wage rates and salaries for all officers and employees at BPTC. He said to comply with State Board of Account rules we need to adopt a Salary Ordinance before the end of the year. He said this is usually a two meeting process with the first meeting being introduction of the Salary Ordinance and the second meeting we have a Public Hearing and the Board considers the comments before taking final action on the Salary Ordinance. He noted that in the Board packet there is a Proposed 2016 Salary Ordinance. He said what we have done is increased the maximum salary for all positions by 2 percent with the exception of BT Access operators where increases will range from 2.0 to 8.78 percent depending on their length of service which is the amount that is in the Collective Bargaining Agreement with our ASCME union. He noted the maximum wage for all non-bargaining unit positions were increased by a similar 2.0 percent. He said wage increases for non-bargaining unit positions are determined by merit and pay increases could range from 0 to 2.0 percent in 2016 based on actual performance of each employee. He added that some non-bargaining unit employees could see higher than 2 percent increases if their job duties and responsibilities have changed.

Mr. May said we have a couple of vehicles in the fleet that have reached or are beyond the end of the useful life including a 2002 Ford Supreme Startrans 25-foot cutaway (bus #0240) which has approximately 170,000 miles. The second one is a 2005 Ford Modified BT Access Van (van #44) with approximately 172,500 miles. He said we request the Board declare these vehicles as surplus and scrap and authorize the disposal of them at auction. He said on the agenda under New Business is Resolution 15-19; a resolution authorizing the declaration of Bus Numbers 0240 and BT Access Van Number 44 as surplus and scrap, and authorizing the General Manager to dispose of such vehicles at auction for the Board's consideration.

Mr. May noted most of our Downtown Transit Center warranties have expired or will expire soon we will need to contract with a firm to conduct regular preventative maintenance on the downtown facility. He said he proposes to develop a Request for Proposals in which in which a scope of work and evaluation criteria would be developed. He said the RFP would be issued to firms known to engage in such services. He said the RFP would be advertised locally. He noted the goal would be to award a contract and begin the preventative maintenance program in early 2016. Mr. May said on the agenda is Resolution 15-20; a resolution authorizing the issuance of a Request for Proposals for the purchase of facility preventative maintenance services and a technical support program for the Downtown Transit Center. He said staff will evaluate proposals and recommend award of contract to the Board if the annual cost is more than \$25,000.

Mr. May provided the Board with a proposed 2016 Board Meeting schedule and discussed some of the dates on the schedule. The Board concurred with the proposed meeting schedule for 2016.

Mr. May gave an overview of September ridership noting that September 2015 fixed route ridership was up 4.28 percent compared to September 2014. Year-to-date fixed route ridership is down 0.11 percent compared to the same period last year. Mr. May noted BT Access ridership was up 4.89 percent in September 2015 compared to September 2014. He said the year-to-date BT Access ridership is up 17.61 percent compared to the same period last year.

MESSAGES FROM THE CONTROLLER

Controller Browning gave an overview of the September Financial Report.

Controller Browning gave an overview of the 2014 Audit Report.

PUBLIC COMMENT – ACTION ITEMS

There were no comments from the public.

NEW BUSINESS – ACTION ITEMS

Under New Business, Secretary Hasler moved to introduce Ordinance 15-01; an ordinance amending salary and wage rates of appointed officers and employees of the Bloomington Public Transportation Corporation, Monroe County, Indiana for the year 2016. The motion to introduce the Ordinance was approved unanimously.

Under New Business, Board Member McLary moved to approve Resolution 15-18; a resolution authorizing the exercise of an option for a one-year contract extension with Siemens Building Technologies to provide services for facility preventative maintenance services and a technical support program. The motion was seconded by Vice Chairman McDaniel. Resolution 15-18 was approved unanimously.

Under New Business, Vice Chairman McDaniel moved to approve Resolution 15-19; a resolution authorizing the declaration of Bus Numbers 0240 and BT Access Van Number 44 as surplus and scrap, and authorizing the General Manager to dispose of such vehicles at auction. The motion was seconded by Secretary Hasler. Resolution 15-19 was approved unanimously.

Also under New Business, Board Member McLary moved to approve Resolution 15-20; a resolution authorizing the issuance of a Request for Proposals for the purchase of facility preventative maintenance services and a technical support program for the Downtown Transit Center. The motion was seconded by Vice Chairman McDaniel. Resolution 15-20 was approved unanimously.

OLD BUSINESS

There was no Old Business.

MINUTES

The minutes for September 22, 2015 were presented for approval by Secretary Hasler and seconded by Board Member McLary. The minutes were approved by all Board Members with the exception of Vice Chairman McDaniel who abstained.

CLAIMS

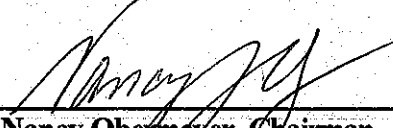
The claims for October 13, 2015 were presented for approval by Secretary Hasler and seconded by Board Member McLary. The claims were approved unanimously.

The claims for October 27, 2015 were presented for approval by Secretary Hasler and seconded by Board Member McLary. The claims were approved unanimously.

ADJOURNMENT

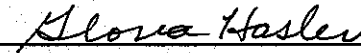
APPROVE:

ATTEST:



Nancy Obermeyer, Chairman
Board of Directors BPTC

11-10-15



Gloria Hasler, Secretary
Board of Directors BPTC

11-10-15