

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) MAY 7, 2013, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman McConn, Board Member Obermeyer and Board Member Hasler. Also present were Lewis May, General Manager, Brenda Underwood, Human Resources/Marketing Administration, and there were no members of the public.

PETITIONS AND COMMUNICATIONS

There were no petitions and communications.

MESSAGES FROM BOARD MEMBERS

There were no messages from Board Members.

MESSAGES FROM THE MANAGER

Mr. May opened with an update of the Downtown Passenger Transfer Facility project. He noted that the foundation walls are beginning to rise out of the ground. He said over the past two weeks progress has been made in pouring concrete footers, foundation walls, the concrete water and electric connection vaults, and a footer bridge on the southeast corner of the building. Mr. May said Patriot Engineering and Environmental has been contracted to perform material testing on concrete, masonry and other materials to ensure quality control. He said Barry Collins, our construction oversight representative continues to be on site every day providing quality control oversight, review of invoices, review of materials used, and adherence to drawings and specifications. He noted we will execute a change order in our agreement with Patriot Engineering and Environmental to develop and implement a program for soil and groundwater testing to comply with the requirements set by IDEM following the removal of tanks and the hazardous materials release. Mr. May said FTA has approved our request for a 1-year extension to spend the \$1.7 million in ARRA funds obligated to the project. He said the condition for getting that extension is that an FTA assigned consultant will monitor and visit the site several times over the duration of the project and provide technical assistance to help ensure that we can complete the project and spend the ARRA funds by September 30, 2014. Mr. May noted the consultant will be here on May 21 to make their first site visit. He said final decisions to value engineering items that will result in significant savings for the project will be made soon. He noted that an RFP has been issued by the City Arts Commission soliciting proposals for public art including benches, bike racks, south facing wall BT logo, and a west wall mural. He said \$104,000 has been budgeted for the art and a jury will meet May 10 to begin reviewing proposals. He anticipates a recommendation to the BT Board on June 25 or earlier for the selection of art.

Mr. May provided an update on a number of significant projects under contract. He noted the administrative office painting project was completed. He said the interior of the administrative and operations office building has been painted as well as maintenance offices and break room in the maintenance building. He said the underside of the canopy area between the administrative and maintenance building was painted as well.

Mr. May said the vehicle lift rehab was completed in March. He noted all four lifts on the BT and IU side of the garage were rehabbed and repaired and returned to good operating condition. He said also new above floor control levers were installed so that the lifts can be operated from a standing position.

Mr. May said the garage exhaust rehab project is near completion. He noted that the vehicle exhaust system for four bays on the BT side of the garage is being rehabilitated. He said new high temperature hoses, new higher capacity fans, and enlarged duct work has been installed on each unit. He said all the work should be completed in the next week.

Mr. May said DoubleMap is underway with the voice annunciator/vehicle tracking system project. DoubleMap will be installing voice annunciators on all fixed route buses as well as a bus tracking application and should be completed and ready to go live in August. He said a final element of the project will be completed early next year when DoubleMap installs bus arrival digital signs, monitors, and kiosks at the new downtown transfer facility.

Mr. May said work is underway with the provider of new financial software. He noted a new server has been installed and data conversion work will begin soon. He said the goal is to have the new software up and running the fall of 2013.

MESSAGES FROM THE CONTROLLER

There were no messages from Controller Browning.

MINUTES

The minutes for April 23, 2013 were presented for approval by Board Member Obermeyer and seconded by Board Member Hasler. The minutes were approved unanimously.

CLAIMS

The claims for May 7, 2013 were presented for approval by Board Member Obermeyer and seconded by Board Member Hasler. The claims were approved unanimously.

OLD BUSINESS

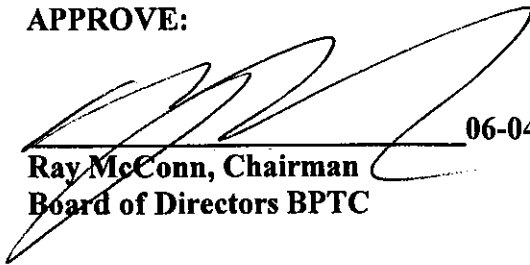
There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

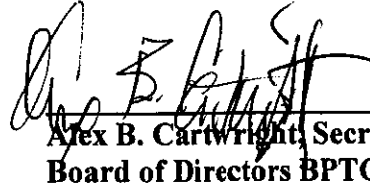
APPROVE:



Ray McConn, Chairman
Board of Directors BPTC

06-04-13

ATTEST:



Alex B. Cartwright, Secretary
Board of Directors BPTC

06-04-13