

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) AUGUST 14, 2012, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman McConn, Secretary Cartwright, Vice Chairman McDaniel, Board Member Obermeyer, and Board Member Hasler. Also present were Lewis May, General Manager, Brenda Underwood, Human Resources/Marketing Administrator, Christa Browning, Controller, and there were no members of the public present.

PETITIONS AND COMMUNICATIONS

There were no petitions and communications from the public.

MESSAGES FROM BOARD MEMBERS

There were no messages from Board Members.

MESSAGES FROM THE MANAGER

Mr. May opened with an update of the downtown transfer facility. He noted after further consultation with City staff and BPTC Board Members the architect was asked to rework the exterior design of the building. He said there was a two day session conducted with the architects, City Officials, County Officials, Board Member Obermeyer, Chairman McConn, and himself. He said the architect has developed a conceptual sketch and has produced some new renderings. Mr. May presented the new renderings and noted the goal is to be ready for the September 10, 2012 Planning Commission Meeting and complete the design and bidding documents in time for a construction contract award before the end of 2012. Mr. May said on the Agenda is Resolution 12-13 a resolution approving an addendum to the Interlocal Cooperation between the City of Bloomington and the BPTC for the shared use of a downtown passenger transfer facility and central emergency dispatch center. The substance of the revisions to the Interlocal was to include language whereby the City would hold BT harmless in the event of a disagreement between the architect and the City relative to financial charges against BT by the architect for services rendered for the City portion of the facility. Moreover, the qualifications and experience of Barry Collins, City Facilities Coordinator, were discussed relative to his ability and qualification to perform construction oversight services on behalf of BT. The Board concurred with Mr. Collins' qualifications to be the construction overseer on behalf of BT. The Board also noted great improvement in the design renderings as provided by the architect.

Mr. May noted that included in the FY 2012 Budget is funding for the purchase of two (2) BT Access vans which will replace two 2006 vans which were acquired from the Area 10 Agency on Aging when the service was taken in house in 2009. He noted that while the vehicles are

technically replacing older vehicles, we will likely retain the older vehicles as backup or spare vehicles for the foreseeable future. He said that INDOT has a Quantity Purchase Agreement program in place whereby BPTC can purchase two (2) raised roof modified passengers vans from that QPA from a qualified vehicle distributor that would meet our needs. He noted the vans will come from Midwest Transit Equipment and the total cost for the two vans is \$94,286.00. The Board concurred with Mr. May's recommendation to proceed with this purchase.

Mr. May said BPTC was successful in acquiring a Federal discretionary grant to fund the purchase and installation of voice annunciator technology in all fixed route buses. He noted that in next years budget there is a capital item for the purchase of automatic vehicle locator technology. He said the most efficient method to procure these two technologies would be to use a common vendor with a single GPS platform rather than have two different vendors and two different GPS platforms. Mr. May proposed that an RFP be issued soliciting proposals for voice annunciator technology to be delivered and installed in 2012 with an option which could be exercised by BPTC in early 2013 for the purchase of automatic vehicle locator technology for fixed route vehicles and possibly paratransit vehicles. He noted that he would propose we use a two-step procurement methodology whereby we would shortlist the best qualified, most response, and most responsible proposers and then negotiate price and other terms with the best one. If terms such as price and other could not be negotiated with the best firm, staff would proceed to negotiate with the second best firm. He said Resolution 12-18 is included under New Business for the Board's consideration to authorize the issuance of an RFP for this procurement. The Board concurred with this recommendation.

Mr. May said historically BPTC has contracted with Siemens to provide preventative maintenance services and technical support for the facility. He said BPTC contract with Siemens expires September 30, 2012 with no options for extension and as such it's time for us to solicit proposals for these services again. He recommended that the Board authorize the issuance of an RFP for this procurement. The Board concurred with this recommendation.

He noted that Bus 0136 a 2001 small bus was involved in an accident in June which totaled the vehicle. He said with the age of the vehicle and magnitude of damage was such that he recommended that the Board declare the vehicle as scrap and the title and possession of the vehicle be delivered to the insurance company in exchange for an insurance settlement of \$6,901. The Board concurred with this recommendation

Mr. May said every year we negotiate an Interlocal Cooperation Agreement with IU for compensation to BT for services rendered. He noted the services include universal access for students and faculty/staff, bus washing/fueling services for IU buses, and snow removal services for the Grimes Lane facility. Mr. May noted that the revised agreement includes a 3 percent increase for student universal access, an increase in the annual ceiling for faculty/staff from \$70,000 to \$80,000, and a change in the term of the contract to end June 30, 2013 rather than August 19, 2013. With the change in the term of the agreement being less than a full year, the reimbursement amount from IU was prorated based on a partial year reimbursement. He said Resolution 12-16 is on the agenda under New Business for the Board's consideration. The Board concurred with the recommendation to approve the revised Interlocal agreement.

MESSAGES FROM THE CONTROLLER

Controller Browning gave an overview of the July Financial Report.

MINUTES

The minutes for July 17, 2012 were presented for approval by Board Member Obermeyer and seconded by Board Member Hasler. The minutes were approved by all Board Members except Vice Chairman McDaniel who abstained.

CLAIMS

The claims for August 14, 2012 were presented for approval by Board Member Obermeyer and seconded by Board Member Hasler. The claims were approved unanimously.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Under New Business, Secretary Cartwright moved to approve Resolution 12-13; a resolution approving an addendum to the Interlocal Cooperation Agreement between the City of Bloomington and the BPTC for the shared use of a downtown passenger transfer facility and central emergency dispatch center. The motion was seconded by Board Member Obermeyer. Resolution 12-13 was approved unanimously.

Also under New Business, Board Member Obermeyer moved to approve Resolution 12-16; a resolution adopting an Interlocal Cooperation Agreement between the BPTC and Indiana University for services and compensation. The motion was seconded by Board Member Hasler. Resolution 12-16 was approved by all Board Members except Vice Chairman McDaniel who abstained.

Also under New Business, Board Member Obermeyer moved to approve Resolution 12-17; a resolution awarding a contract to Midwest Transit Equipment for the purchase of two (2) Ford/Braun modified passenger vans. The motion was seconded by Vice Chairman McDaniel. Resolution 12-17 was approved unanimously.

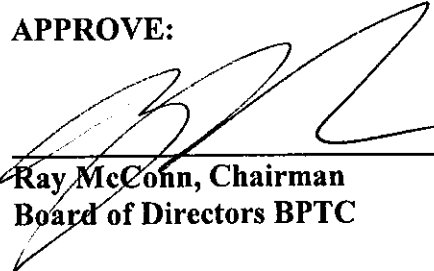
Under New Business, Board Member Hasler moved to approve Resolution 12-18; a resolution authorizing the issuance of a Request for Proposals for the procurement of voice annunciator and automatic vehicle locator technology. The motion was seconded by Vice Chairman McDaniel. Resolution 12-18 was approved unanimously.

Also under New Business, Secretary Cartwright moved to approve Resolution 12-19; a resolution authorizing the issuance of a Request for Proposals for the procurement of facility preventative maintenance services and a technical support program. The motion was seconded by Board Member Obermeyer. Resolution 12-19 was approved unanimously.

Also under New Business, Board Member Obermeyer moved to approve Resolution 12-20; a resolution declaring BPTC bus 0136 as scrap and authorizing the delivery of title and possession of the vehicle to Travelers in exchange for insurance settlement proceeds. The motion was seconded by Board Member Hasler. Resolution 12-20 was approved unanimously.

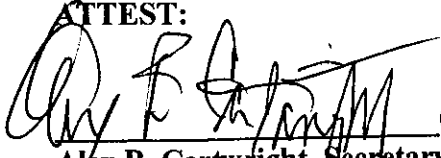
ADJOURNMENT

APPROVE:



08-28-12
Ray McCann, Chairman
Board of Directors BPTC

ATTEST:



08-28-12
Alex B. Cartwright, Secretary
Board of Directors BPTC