

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION
CORPORATION (BPTC) JULY 14, 2015, 5:30 P.M.**

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman Obermeyer convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman Obermeyer, Vice Chairman McDaniel, Secretary Hasler, and Board Member Cartwright. Also present were Lewis May, General Manager, and Brenda Underwood, Human Resource/Marketing Administrator and there were no members of the public present.

PETITIONS AND COMMUNICATIONS ON NON-ACTION ITEMS

There were no petitions and communications on non-action items.

MESSAGES FROM BOARD MEMBERS

Vice Chairman McDaniel noted that INDOT has received approval to make changes in the PMTF formula. He said the PMTF budget numbers for 2016 under the new formula are on the agenda for the State Budget Committee Meeting this Friday for approval. He said he does have the proposed distribution based upon the new formula. He noted last year BT received \$2,422,851 and under the new formula it would be \$2,462,469 which is an increase of \$39,618 or 1.64 percent increase. He said the governor established a 3 percent cut across the board so the PMTF was cut 3 percent. He said the good news is there was more carryover funds than was anticipated so when that was added it was a slight increase. He said overall it was a 0.73 percent increase or \$309,000 more. He said the PMTF goes up from \$42,581,000 to \$42,718,000.

MESSAGES FROM THE MANAGER

Mr. May noted that he had reported to the Board previously that both Bloomington Transit and Rural Transit were successful in winning some STP road and highway dollars from our local MPO to fund transit capital projects. He said the amount that BT is receiving in 2016 is \$360,000 which is enough to purchase one (1) 40-foot bus with the local match and in 2017 \$1.44 million which will be enough to purchase four (4) 40-foot buses with the local match. He said Rural Transit was also successful and approved for \$150,000 of STP road and highway dollars and their plans are to use it for preventive maintenance on their bus fleet. He said as we have discussed how this money is going to flow to the various parties apparently the STP dollars will be converted to FTA 5307 dollars. Because Bloomington Transit is the only designated recipient in the Bloomington area, all the STP funding for transit will have to flow through Bloomington Transit. He said our plan is to have an agreement with Rural Transit that outlines the roles of responsibilities of each organization with respect to the pass-through of 5307 funds to Rural Transit. He said the MPO will adopt an administrative amendment to the TIP to show BT as the recipient for the Rural Transit STP dollars in the MPO TIP document. He said we will draft an agreement between Rural Transit and Bloomington Transit that identifies the roles and responsibilities of each party and the use of these funds. He said in our 2016 budget we will

budget the pass-through amount of \$150,000 as an expense and revenue item for Bloomington Transit because as it will show in our financials. Mr. May added that a pass-through agreement will be brought to the Board for review and approval at a future Board meeting.

Mr. May said we have a number of procurement projects underway or recently finished and wanted to update the Board on these projects.

- Shelters. He said the Board awarded the purchaser of six (6) passenger shelters late last year and they have been received recently. He said one (1) has recently been installed at the northeast corner of 10th Street and the bypass. Five (5) more shelters will be installed at various locations in the community over the next few months.
- Small Bus. He said we recently took delivery of one (1) small bus that is a cutaway vehicle. This vehicle is now in revenue service on Route 8.
- Support Vehicles. Mr. May noted that we have taken delivery of two (2) support vehicles including a Ford Escape SUV and a new pick-up truck in our maintenance department. The pick-up truck has a snow plow on it and a power lift gate.
- 40-foot Diesel Buses. He said we have three (3) 40-foot buses on order with Gillig. The first bus will be delivered in December 2015. The other two (2) buses should arrive in late 2016.
- BT Access Vehicles. He said in December of last year we ordered two (2) new BT Access vehicles that have been delivered to the distributor and painted with our color scheme. The distributor is in the process of putting the graphics on the vehicles.
- 4th and Washington Demolition. He said the Board awarded the purchase of demotion services in late December last year. He said this project has been on hold the last six (6) months waiting on the City to provide definitive direction as to what exactly they want taken out. He said this week the City has given us the go ahead to demolish only the building. The accompanying structures such as the site walls, planting beds, steps, curb and stormwater drainage will remain on the site as per the approval of the City. Mr. May met with the demolition contractor and walked the site with them recently. He said we have to get our local permits from the county and do a notification to the State IDEM before proceeding. He said we may have to come back to the Board for a Change Order on the project depending on whether topsoil, sod, or seed are needed for the ground covering of the building footprint.
- Paratransit Scheduling Software. Before year end, staff will issue an RFP for the procurement of paratransit scheduling software and possible vehicle tracking hardware/software. An award recommendation will be made to the Board before year end.
- Fuel Usage/Management Hardware/Software. He said we have the purchase of replacement fuel usage/management hardware and software for the fuel pumps that we have. He said this hardware and software monitors and tracks the usage of fuel as it is

pumped. He said Perry Maull at IU Campus Bus is working on developing specifications for the equipment and software. We will issue a bid document on that within the next three months.

- BT Access Vehicles. We will purchase two (2) more BT Access vehicles in this year's budget. Staff will evaluate types of vehicles to purchase and proceed with procurement with a recommendation for award to the Board by year's end.

He said Christa has been working on preparing the 2016 Budget and we anticipate having the first draft of budget for presentation at the next Board meeting on July 28. He said it looks like we will be going to City Council the week of August 23 to present the budget. He said then we will go back to the City Council in September and October for final review and approval of the 2016 budget.

MESSAGES FROM THE CONTROLLER

Mr. May gave an overview of Controller Browning's June Financial Report.

PUBLIC COMMENT – ACTION ITEMS

There were no comments from the public.

NEW BUSINESS – ACTION ITEMS

There was no New Business.

OLD BUSINESS

There was no Old Business.

MINUTES

The minutes for June 30, 2015 were presented for approval by Vice Chairman McDaniel and seconded by Board Member Cartwright. The minutes were approved unanimously.

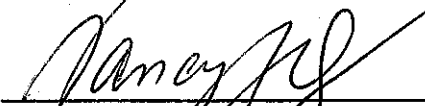
CLAIMS

The claims for July 14, 2015 were presented for approval by Vice Chairman McDaniel and seconded by Board Member Cartwright. The claims were approved unanimously.

ADJOURNMENT


APPROVE:

ATTEST:



Nancy Obermeyer, Chairman
Board of Directors BPTC

07-28-15



Gloria Hasler, Secretary
Board of Directors BPTC

07-28-15