

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) JUNE 30, 2015, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman Obermeyer convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman Obermeyer, Vice Chairman McDaniel, Secretary Hasler, Board Member Cartwright and Board Member Jim McLary. Also present were Lewis May, General Manager, Christa Browning, Controller, Brenda Underwood, Human Resource/Marketing Administrator and there were no members of the public present.

PETITIONS AND COMMUNICATIONS ON NON-ACTION ITEMS

There were no petitions and communications on non-action items.

MESSAGES FROM BOARD MEMBERS

There were no messages from the Board Members.

MESSAGES FROM THE MANAGER

Mr. May noted the Board authorized staff in consultation with the Chair to consider fixed price fuel bids when IU Campus Bus opened them on June 17. He said there were four bids received and the lowest responsive and responsible bidder was Heritage Petroleum at \$2.03 per gallon. He said in consultation with the Chair we authorized IU Campus Bus to commit to the joint purchase of 340,000 gallons of diesel fuel with 224,000 gallons designated for BPTC. He said on the agenda is Resolution 15-14 under New Business which serves as the Board's final confirmation of the purchase award and our commitment with IU Campus Bus for the fixed price fuel purchase.

Mr. May said recently FTA has issued in the Federal Register a new rule on the ADA reasonable modification process. He said this is a rule the FTA has issued to help fill the gap in the ADA regulations where in the past there really were no specific guidance to help transit systems such as Bloomington Transit to make reasonable modifications to their policies procedures or practices. Under the new regulations, reasonable modifications to practices or procedures are required when a transit system can easily do it without any undue burden or impact to the transit system. He said the courts have recognized that there was this gap that needed to be filled in the regulations. As such, the US DOT has issued these regulations which take affect July 15, 2015. He said the rule requires transit systems such as BPTC to make reasonable modifications/accommodations to policies and practices to ensure program accessibility subject to several exceptions. He said some of these exceptions include when the modification would cause a direct threat to the health or safety of others; or, if it would result in a fundamental alteration of the service; or, if it would not actually be necessary in order for the individual with a disability to access the transit system service; or, if it would result in undue financial and administrative burden on the system. He said a direct threat is defined as a significant risk to the

health or safety of others that can't be eliminated by a modification of policies, practices or procedures. He said the rule requires transit systems to implement their own process by which modifications to policies and procedures are to be considered. He said there is no prescribed format for creating your own process other than the regulations says that there are several elements that need to be included in the process. Those elements include having a complaint process in place for individuals with disabilities can submit a complaint to the system; designate a staff person within the transit system to serve as a reasonable modification coordinator; notify the public of the process and the contact information for the reasonable modification coordinator; and have a description of the process that we will use to consider requests for reasonable modification. Mr. May noted that what we have drafted a document that includes our process that he has provided to the Board. He said the designated employee for the reasonable modification coordinator will be Ian Patton, Operations Manager. Mr. Patton will consider any complaints or requests for reasonable modification received and will respond accordingly. Mr. May noted the document describes the complaint procedure for filing a complaint, the process for investigating a complaint, and the process for making a determination. We will advertise the complaint procedure to the public on our website, on signage that is posted within the vehicle, on bulletin boards at the Downtown Transit Center, and in our BT Access Customer Handbook in the next printing. He said we have to make the complaint procedures available in accessible formats for people with disabilities. Board Member McLary noted the three days to respond to a request to a modification or complaint is pretty aggressive. His suggestion would be to get back to the person in three days and get them an answer within 10 days. He said if the operations manager denies it is there should be an appeals process. Mr. May noted those are good suggestions and we will add them to the process.

Mr. May gave an overview of May ridership noting that May 2015 fixed route ridership was down 13.09 percent compared to May 2014. He said year-to-date fixed route ridership is down 3.21 percent compared to the same period last year. Mr. May noted BT Access ridership was up 16.4 percent in April 2015 compared to April 2014. He said the year-to-date BT Access ridership is up 18.3 percent compared to the same period last year. Mr. May also provided some data on ridership increases and decreases at other transit systems across the country noting that many were down compared to the same period last year. Mr. May noted that low gas prices are the most likely reason for declining transit ridership this year.

Mr. May said the Board may remember Senator Stoops and his efforts to get Senate Bill 379 through the House he was successful in getting it through the Senate but did not get a hearing in the Ways and Means Committee the plan is to tackle that again in next years General Assembly and the Chamber of Commerce has offered to help us strategize towards that effort on a community wide basis. He said the Chamber is forming a Transit Expansion Focus Group. He said the purpose is to strategize and plan for next years General Assembly so that hopefully we can be successful in getting the bill through both the House and the Senate.

MESSAGES FROM THE CONTROLLER

Controller Browning gave an overview of the May Financial Report.

PUBLIC COMMENT – ACTION ITEMS

There were no comments from the public.

NEW BUSINESS – ACTION ITEMS

Under New Business, Board Member Cartwright moved to approve Resolution 15-14; a resolution authorizing the BPTC General Manager to purchase fuel through participation and commitment of the BPTC with Indiana University Campus Bus in a fixed price fuel purchase with Heritage Petroleum for the period July 1, 2015 through June 30, 2016. The motion was seconded by Secretary Hasler. Resolution 15-14 was approved unanimously.

OLD BUSINESS

There was no Old Business.

MINUTES

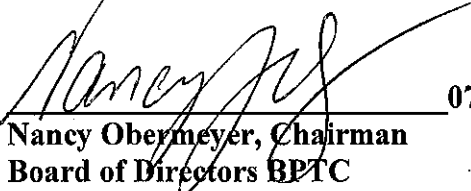
The minutes for June 16, 2015 were presented for approval by Secretary Hasler and seconded by Board Member Cartwright. The minutes were approved unanimously.

CLAIMS

The claims for June 30, 2015 were presented for approval by Secretary Hasler and seconded by Board Member Cartwright. The claims were approved unanimously.

ADJOURNMENT

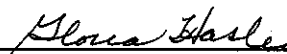
APPROVE:



Nancy Obermeyer, Chairman
Board of Directors BPTC

07-14-15

ATTEST:



Gloria Hasler, Secretary
Board of Directors BPTC

07-14-15