

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) DECEMBER 31, 2014, 2:30 P.M.**

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

**ROLL CALL**

Board Members present: Chairman McConn, Vice Chairman McDaniel, Secretary Hasler, Board Member Obermeyer and Board Member Cartwright. Also present were Lewis May, General Manager, Brenda Underwood, Human Resources/Marketing Administration, Christa Browning, Controller, and there were no members of the public present.

**PETITIONS AND COMMUNICATIONS**

There were no petitions and communications.

**MESSAGES FROM BOARD MEMBERS**

There were no messages from the Board Members.

**MESSAGES FROM THE MANAGER**

Mr. May noted that bids were solicited for the purchase of five (5) standard sized 7' to 7'6" X 4'10" to 5'6" shelters with hipped roofs as well as one (1) optional 12' X 5' shelter that would be installed at 10<sup>th</sup> and the Bypass. He said three bids were received and were opened December 29. He said initially there were some concerns about the low bidders complying with the specifications that we had regarding the structural components of the shelter. Mr. May shared a summary of the specification checklist and how the bidders either complied or did not comply with specifications. He said he has been in touch with the low bidder, Duo-gard, and they said they acknowledged that they will meet our specifications exactly for the price that they bid. He said he is recommending a split award of five (5) shelters to Duo-Guard in the amount of \$17,965.00 and the one (1) shelter to Brasco International in the amount of \$7,975.00. Mr. May noted that Resolution 14-32; a resolution authorizing the award of contract(s) for the purchase of five (5) 7'-7'6" X 4'10"-5'6" shelters and one (1) 12" X 5" shelter is on the agenda for the Board's consideration and approval.

Mr. May said two (2) bids for the purchase of a mobile vehicle lift that would be used in our maintenance bay that does not have a lift. He said we budgeted \$42,000 in the budget for 2014 for the purchase of the mobile lift. Mr. May said recommendation is award of contract to the low bidder, Safetylane Equipment Corporation, in the amount of \$33,228.00. He noted Resolution 14-33; a resolution authorizing the award of contract for the purchase of one (1) mobile vehicle lift from Safetylane Equipment Corporation is on the agenda for the Board's consideration and approval.

Mr. May noted a single bid was received from Bloomington Ford for the purchase of a sport utility vehicle and a utility pickup truck. Mr. May noted that we advertised the bid and sent the

bid documents to 19 auto/truck dealerships in an area within about 60 miles of Bloomington. He said the bid price from Bloomington Ford for the Ford Escape was \$23,320.25 and the bid for the utility pickup truck with utility bed and snowplow was \$38,103.17. Mr. May noted that research was done to determine that the single bid prices were fair and reasonable. He noted on the agenda is Resolution 14-34; a resolution awarding the purchase of a new Ford Escape and For Utility Pickup Truck from Bloomington Ford for the Board's consideration and approval.

Mr. May said the way we purchase all of our BT Access vehicles has been through the State of Indiana QPA program and he is recommending that we purchase two replacement BT Access vehicles through this program. He said Midwest Transit Equipment is the current holder of the QPA contract with INDOT. He said the vehicles we are proposing to purchase would be a gasoline powered Ford/Elkhart Coach vehicle with frontside wheelchair lift, six (6) passenger seats plus room for two (2) wheelchairs and would feature a front stepwell. Mr. May noted this are different from our current BT Access vans in that they are larger, body on chassis type vehicles. Mr. May noted that the raised roof, modified vans are no longer available on the QPA program. He recommended that we purchase two of the body on chassis vehicles, the same type which are commonly used by paratransit systems across the state and the country. Mr. May noted Resolution 14-35; a resolution authorizing the award of contract to Midwest Transit Equipment in the amount of \$107,486.40 for the purchase of two (2) BT Access vehicles under the State of Indiana Quantity Purchase Agreement program is on the agenda for the Board's consideration and approval. Mr. May added that this purchase is slightly above the \$102,644 that was budgeted for the vehicles. Mr. May said that the budget savings realized in the other procurements awarded tonight would more than make up for the relatively small additional cost. Moreover, Mr. May added that we have some Federal funding remaining in previous grants for BT Access vehicles that can be used to offset some of the small additional costs in excess of the budget.

Mr. May noted that bids were opened today for the demolition services for demolition of structures related to the former 4<sup>th</sup> and Washington passenger transfer facility on property owned by the City of Bloomington. Mr. May shared with the Board some mixed reviews of the low bidder. IU strongly recommended Neidigh for their past work with IU. The City of Bloomington expressed some concerns with past work that Neidigh did for them including a propensity to request change orders for every little thing above and beyond the scope of work. Mr. May shared that we likely will have to issue a change order on the project later that could increase project costs as the City has yet to provide final direction on how to protect the adjacent parking structure to keep it from being undermined following demolition. This likely will result in additional costs to be determined. His recommendation is to award to Neidigh Construction subject to our ability to successfully negotiation a contract that both parties agree to. Mr. May recommended approval of Resolution 14-36 which is a resolution declaring the former 4<sup>th</sup> and Washington downtown transit facility as surplus and scrap and authorizing the award of contract to Neidigh in the amount of \$15,600 for the base building demolition services and to exercise the bid alternate to demolish related structures such as planter beds, curbing, walls, sidewalks and steps in the amount of \$7,412 for a total contact amount of \$23,012.

#### **MESSAGES FROM THE CONTROLLER**

Controller Browning gave an overview of Resolution 14-31; a resolution authorizing the transfer of funds between budget categories for the Calendar Year 2014 budget.

## MINUTES

There were no minutes for approval.

## CLAIMS

The claims for December 31, 2014 were presented for approval by Board Member Cartwright and seconded by Board Member Obermeyer. The claims were approved unanimously.

## OLD BUSINESS

There was no Old Business.

## NEW BUSINESS

Under New Business, Board Member Cartwright moved to approve Resolution 14-31; a resolution authorizing the transfer of funds between budget categories for the Calendar Year 2014 budget. The motion was seconded by Board Member Obermeyer. Resolution 14-31 was approved unanimously.

Also under New Business, Board Member Obermeyer moved to approve Resolution 14-32; a resolution authorizing the award of contract(s) for the purchase of five (5) 7'-7'6" X 4'10"-5'6" shelters to Duogard in the amount of \$17,965 and one (1) 12" X 5" shelter to Brasco in the amount of \$7,975. The motion was seconded by Secretary Hasler. Resolution 14-32 was approved unanimously.

Under New Business, Board Member Obermeyer moved to approve Resolution 14-33; a resolution authorizing the award of contract for the purchase of one (1) mobile vehicle lift from Safetylane Equipment Corporation in the amount of \$33,228. The motion was seconded by Vice Chairman McDaniel. Resolution 14-33 was approved unanimously.

Also under New Business, Vice Chairman McDaniel moved to approve Resolution 14-34; a resolution awarding the purchase to Bloomington Ford for a new Ford Escape in the amount of \$23,320.25 and for a Utility Pickup Truck in the amount of \$38,103.17. The motion was seconded by Board Member Obermeyer. Resolution 14-34 was approved unanimously.

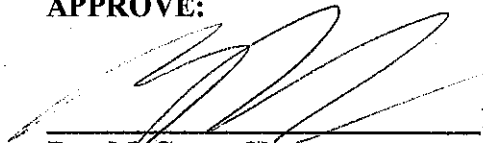
Under New Business, Board Member Cartwright moved to approve Resolution 14-35; a resolution authorizing the award of contract to Midwest Transit Equipment for the purchase of two (2) BT Access vehicles under the State of Indiana Quantity Purchase Agreement program in the total amount of \$107,486.40. The motion was seconded by Board Member Obermeyer. Resolution 14-35 was approved unanimously.

Also under New Business, Board Member Obermeyer moved to approve Resolution 14-36; a resolution declaring the former 4<sup>th</sup> and Washington downtown transit facility as surplus and scrap and authorizing the award of contract for the purchase of demolition services to Neidigh

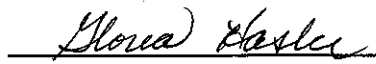
Construction Corporation in the total amount of \$23,012. The motion was seconded by Secretary Hasler. Resolution 14-36 was approved unanimously.

**ADJOURNMENT**

**APPROVE:**

  
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1-13-15  
**Ray McConn, Chairman**  
**Board of Directors BPTC**

**ATTEST:**

  
\_\_\_\_\_  
1-13-15  
**Gloria Hasler, Secretary**  
**Board of Directors BPTC**