

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) NOVEMBER 4, 2014, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman McConn, Vice Chairman McDaniel, Secretary Hasler, Board Member Obermeyer and Board Member Cartwright. Also present were Lewis May, General Manager, Christa Browning, Controller, Brenda Underwood, Human Resources/Marketing Administration, Ian Patton, Operations Manager, and there were no members of the public present.

PUBLIC HEARING

Chairman McConn opened a public hearing to receive public comment on the Proposed Program of Projects to be funded under 49 U.S.C. 5307 for 2015. No one from the public offered any comments or input relative to the Proposed Program of Projects and as such Chairman McConn closed the public hearing.

PETITIONS AND COMMUNICATIONS

There were no petitions and communications.

MESSAGES FROM BOARD MEMBERS

There were no petitions and communications.

MESSAGES FROM THE MANAGER

Mr. May opened with a discussion about the preliminary 2015 Program of Projects. He said each year we traditionally prepare and submit our annual list of projects to be included in the Program of Projects (POP) that is funded with Federal 5307 formula funds. He noted that at the last Board Meeting the seven projects that we have proposed for the 2015 year was reviewed by the Board. He said the first project is Operating Assistance which provides for the operating costs for fixed route and BT Access service. He said we are proposing \$1.98 million dollars of our 5307 to be used for operating assistance and it is funded at a 50/50 level with 50 percent federal and 50 percent local. He said the second project is the purchase of two 40-foot diesel buses that will replace two 2002 40-foot buses. He said the total cost will be \$880,000 with 80 percent of that being federally funded. He said the next project that is always included in the POP each year is the capitalizing of engine and transmission rebuilds along with tires. He said FTA allows transit systems to use their 5307 to pay 80 percent of tires and any rebuilds of engines and transmissions. He said we have a total of \$130,000 programmed for tires, engine and transmission rebuilds. He said next we propose to replace two 2008 BT Access vehicles for a total cost of \$106,750 that is 80 percent Federal funded. He said a project for the facility here at Grimes Lane is the replacement of our fuel usage hardware and software in our maintenance

department. He said the project is 80 percent Federal funded and IU Campus Bus will split the local match with BPTC. Total project cost is estimated at \$25,000. He said we have support and maintenance vehicles that are due to be replaced as a project for 2015 at about \$88,000. He said our annual 5307 apportionment is expected to be about \$2.3 million. He said we have about \$1.5 million in carryover 5307 funds accumulated from previous years. He said those funds have been saved up to help fund future bus replacements. He noted that we propose to replace our paratransit scheduling hardware/software and purchase new paratransit vehicle tracking software/hardware at \$150,000. He said as part of the POP development process a public hearing to get public comment on the POP was held tonight. Mr. May said no one from the public offered any comments or input relative to the Proposed Program of Projects. He noted that on the agenda tonight for the Board's consideration is Resolution 14-25; a resolution adopting the final CY 2015 Program of Projects to be funded under 49 U.S.C. Section 5307 and authorizing the BPTC Chairman to file and execute grant assurances and the grant contract.

Mr. May noted as directed by the Board, he prepared a draft Public Comment Policy which would establish rules for the public in making comments at the Board Meetings. He said the policy was modeled after a City Council's policy for public comment. He said the policy includes two opportunities for the public to make comments during a Board meeting: 1) at the start of the meeting under Petitions and Communications for any non-agenda items that the public may want to voice comments on; and 2) at the start of New Business for any action items that the Board will be considering. Mr. May said the basic elements of the policy are as follows:

- Each citizen is limited to 5 minutes at both opportunities for comment.
- If there are many people who wish to speak during one of the public comment periods, the Chair may reduce the time allowed for individuals to speak.
- Public comment on action items under New Business must be relevant to the item under consideration for action by the Board.
- Public comment is limited to statements from persons and such persons shall not engage the Board or BPTC staff in question-and-answer exchanges during the public comment opportunities.
- Civility shall be maintained by citizens when making public comment and citizens shall refrain from language which incites breach of peace. Citizens shall also refrain from repetition, extended discussion of irrelevancies, obscenity, and personal attacks against private individuals unrelated to the operation of the BPTC.

Vice Chairman McDaniel suggested the Board consider giving the Chair the discretion of setting the public comment at a limit less than 5 minutes for each person if there are a great number of people who wish to speak. He said the MPO Policy Committee limits public comment at 5 minutes and the Committee can change the time limit at any time during the discussion. He said he agrees with persons not engaging the Board or BPTC staff in question-and-answer exchanges during the public comment opportunities. Chairman McConn suggested revising the draft policy to say that the Chair may at its discretion reduce the time allowed for each individual at any point during the public comment period. Mr. May said that on the agenda under New Business there is an action item under Resolution 14-26 that would adopt this as the official Public Comment Policy for future Board Meetings.

Mr. May said we have our annual authorization of our PMTF contract on the agenda tonight under New Business. He said this year INDOT is going to be giving us a 1.7 percent decrease on our PMTF which is \$42,268 less than what we got in 2014. He said the amount they are proposing to give us is exactly the amount we budgeted for PMTF for 2015. He said included in the packet is the actually PMTF distribution so that the Board can see how all the transit systems across the state fared this year. He said on the agenda under New Business is Resolution 14-27 which would authorize the Chairman to execute a grant contract with INDOT for PMTF funding for 2015.

Mr. May gave an overview of September ridership noting that September 2014 fixed route ridership was up almost 4 percent compared to September 2013. Year-to-date fixed route ridership is up 2.6 percent compared to the same period last year. Mr. May noted BT Access ridership was up 2.8 percent in September 2014 compared to September 2013. He said the year-to-date BT Access ridership is down 4.7 percent compared to the same period last year.

MESSAGES FROM THE CONTROLLER

There were no messages from Controller Browning.

MINUTES

The minutes for October 7, 2014 were presented for approval by Board Member Obermeyer and seconded by Secretary Hasler. The minutes were approved unanimously.

The minutes for October 21, 2014 were presented for approval by Board Member Obermeyer and seconded by Secretary Hasler. The minutes were approved unanimously.

CLAIMS

The claims for November 4, 2014 were presented for approval by Board Member Obermeyer and seconded by Secretary Hasler. The claims were approved unanimously.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Under New Business, Board Member Cartwright moved to approve Resolution 14-25; a resolution adopting the final CY 2015 Program of Projects to be funded under 49 U.S.C. Section 5307 and authorizing the BPTC Chairman to file and execute grant assurances and the grant contract. The motion was seconded by Board Member Obermeyer. Resolution 14-25 was approved unanimously by all Board Members.

Under New Business, Vice Chairman McDaniel moved to approve Resolution 14-26 with a modification under point #2 of the draft policy to change the sentence to read, "If there are many

people who wish to speak during one of the public comment periods, the Chair at its discretion may reduce the time allowed for each individual at any time during the public comment period.; Resolution 14-26 as amended by Vice Chairman McDaniel was approved unanimously by all Board Members.

Also under New Business, Board Member Cartwright moved to approve Resolution 14-27; a resolution authorizing the BPTC Chairman to execute a grant agreement for 2015 with the Indiana Department of Transportation for financial assistance through the Public Mass Transportation Fund under I.C. 8-9.5-6-4. The motion was seconded by Vice Chairman McDaniel. Resolution 14-27 was approved unanimously by all Board Members.

ADJOURNMENT

APPROVE:



Ray McConn, Chairman
Board of Directors BPTC

11-18-14

ATTEST:



Gloria Hasler, Secretary
Board of Directors BPTC

11-18-14