

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION
CORPORATION (BPTC) OCTOBER 21, 2014, 5:30 P.M.**

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman McConn, Vice Chairman McDaniel, Secretary Hasler, Board and Member Obermeyer. Also present were Lewis May, General Manager, Christa Browning, Controller, Brenda Underwood, Human Resources/Marketing Administration, and member of the public Kelsey Poinatte.

PETITIONS AND COMMUNICATIONS

There were no petitions and communications.

MESSAGES FROM BOARD MEMBERS

There were no petitions and communications.

MESSAGES FROM THE MANAGER

Mr. May opened with a discussion about the preliminary 2015 Program of Projects. He said each year we traditionally prepare and submit our annual list of projects to be included in the Program of Projects (POP) that is funded with Federal 5307 formula funds and typically the POP is first reviewed by the Board before we publish it and seek public comment. Tonight's discussion is informational to propose to the Board projects for inclusion in the 2015 POP. He said for 2015 we have seven projects proposed for funding. He noted included in the Board packet is a summary table for the projects with Federal, local and total costs included for each project. He said the first project is Operating Assistance which provides for the operating costs for fixed route and BT Access service. He said we are proposing \$1.98 million dollars of our 5307 to be used for operating assistance and it is funded at a 50/50 level 50 percent federal and 50 percent local. He said the second project is the purchase of two 40-foot diesel buses that will replace two 2002 40-foot buses. He said the total cost will be \$880,000 with 80 percent of that being federally funded. He said the next project that is always in POP each year is the capitalizing of the purchase of engines rebuilds, transmission rebuilds, and tires. He said FTA allows transit systems to use their 5307 to pay 80 percent of tires and any rebuilds of engines and transmissions. He said we have a total of \$130,000 programmed for tires, engine and transmission rebuilds. He said next we propose to replace two 2008 BT Access vehicles for a total cost of \$106,750 that is 80 percent Federal funded. He said this would bring us up to a total of eight BT Access vehicles that have been replaced over the last four years. He said a project for the facility here at Grimes Lane is the replacement of our fuel usage hardware and software in our maintenance department. He said the software monitors and tracks the usage of diesel fuel and gasoline. The software that we currently have was installed in 1997 when the facility was constructed. He said the project is 80 percent Federal funded and IU Campus Bus will split the local match with BPTC. He said we have support and maintenance vehicles that are due to

be replaced as a project for 2015. This includes a 2004 maintenance pick-up truck that is used by the maintenance department for road calls and parts pick-up, and a 2002 15-passenger van that is used for driver relief and road supervision. He said our annual 5307 apportionment is expected to be about \$2.3 million. He said we have about \$1.5 million in carryover 5307 funds accumulated from previous years. He said those funds have been saved up to help fund future bus replacements. Lastly, he noted that we propose to replace our paratransit scheduling hardware/software and purchase new paratransit vehicle tracking software/hardware. He said the current software was purchased in is about 10 years old. He said there have been significant advancements made in the paratransit scheduling software in the last decade including vehicle tracking capability. He said the tracking component will give our dispatchers a new tool in managing and dispatching BT Access vehicles. He said as part of the POP development process we will hold a public hearing to get public comment on the POP before it is finalized by the Board. He said as discussed at our last Board Meeting we would like to have the public hearing at our next Board Meeting being held on November 4, 2014 at our downtown transit center. The Board concurred with the preliminary POP as presented and directed Mr. May to proceed to publication of the POP and a public hearing notice for November 4, 2014.

Mr. May gave an update on the 4th and Washington facility. He said the old facility was built in 1987 and renovated in 1998 using Federal funding and at the time of construction and rehabilitation BPTC likely anticipated a useful life of 30 years for both the facility construction and the rehabilitation work. He said given the fact that the facility was constructed on leased property owned by the City it cannot be sold to another buyer and reused. He noted the City wants to regain use of their land and has told us they do not wish to use the facility for any other purpose. He said we have requested approval from FTA to reclassify the facility and rehabilitation work as assets having a useful life of 25 and 10 years respectively instead of 30 years. He said on September 25, we requested FTA's approval to waive the remaining useful life of these assets accordingly and to allow BPTC to dispose of them with no remaining useful life or value other than any salvage value that comes from recycling of materials. He said we are waiting FTA's final approval and assuming approval from FTA we will demolish the old facility at our expense so that the City can regain the use of their land.

Mr. May said BPTC has had a program in place whereby social service agencies and non-profit institutions can purchase discounted single ride tickets and he wanted to update the Board on how BPTC was running this year through the month of September. He said last year the Board authorized the total value of discounts and donations up to 1.5 percent of all fare revenue collected which includes IU student fare revenue. He said it has been a very popular program and many agencies have taken advantage of it and included in the Board packet is a spreadsheet that shows a list of all the different organizations and their usage of the program. He said the spreadsheet displays all the organizations how much each agency has been buying on a month by month basis and then at the bottom is the total for each month. The 1.5 percent threshold is shown in the spreadsheet and the value of all the discounts given through the month of September is \$17,342 with the threshold being \$17,438. We are basically right at the authorized 1.5 percent threshold through September 2014. He said we will keep the Board informed if it's necessary to curtail donations due to the ceiling being exceeded over the final three months of the year or increase the threshold.

Vice Chairman McDaniel suggested BPTC should be proactive in developing a public comment policy to guide how public comment is made and received at future Board meetings. Chairman

McConn said we should establish a policy for public participation providing reasonable time and ample opportunity for the public to make appropriate comments. Mr. May said he will draft a public comment policy for Board meetings and include it on the agenda for the next Board meeting. The Board can change it and adopt it at the next Board Meeting if they so desire.

MESSAGES FROM THE CONTROLLER

Controller Browning gave an overview of the September financial report.

MINUTES

There were no minutes for approval.

CLAIMS

The claims for October 21, 2014 were presented for approval by Board Member Obermeyer and seconded by Secretary Hasler. The claims were approved unanimously.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

There was no New Business.

ADJOURNMENT

APPROVE:



Ray McConn, Chairman
Board of Directors BPTC

11-04-14

ATTEST:



Gloria Hasler, Secretary
Board of Directors BPTC

11-04-14