

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) JUNE 17, 2014 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman McConn, Secretary Cartwright, and Board Member Hasler. Also present were Lewis May, General Manager, Brenda Underwood, Human Resources/Marketing Administration, Christa Browning, Controller, Ian Patton, Operations Manager, Eli McCormick, Customer Service Manager and there were two members of the public.

PUBLIC HEARING

Chairman McConn opened a public hearing to receive public comment on a proposed ordinance regarding a public code of conduct at the downtown transit center and on buses. No public comments were received relative to proposed ordinance. Chairman McConn closed the public hearing accordingly.

PETITIONS AND COMMUNICATIONS

There were no petitions and communications.

MESSAGES FROM BOARD MEMBERS

There were no messages from the Board Members.

MESSAGES FROM THE MANAGER

Mr. May noted there was a public hearing to receive public comment was held on June 3 and several members of the public spoke at that hearing making a number of different comments and following that public hearing the Board considered the comments that were made and directed the staff to make several changes to the Code of Conduct Ordinance. He said there were specifically four changes that were made since the last Board meeting.

- Eliminated the prohibition against sleeping as suggested by the public and as directed by the Board.
- Eliminated the prohibition against odors as suggested by the public and as directed by the Board.
- Added the word "illegal" in front of possession or consumption of controlled substances. The idea being that we shouldn't prohibit legal possession or consumption of prescription medications on our property or vehicles.

- Eliminated the sentence about refraining from use of cell phones while communicating with drivers or BT staff. This was confusing to some and it really is a matter of etiquette that would be difficult to enforce. Thus he proposed to eliminate that sentence entirely.

Mr. May said those are the changes that were made. He said the second public hearing to receive public comment was held earlier and on the agenda we have Second Reading and Adoption of Ordinance 14-02. Mr. May asked the Board if there were any additional changes that they would direct staff to make. Chairman McConn said he thinks that we adjusted it appropriately considering the expression of concerns. Secretary Cartwright said he concurred with Chairman McConn and noted that the important thing is we do have a living document and if we find through public use and get feedback we can make changes.

Mr. May said work continues at the downtown project site. He said the latest schedule update provided to us by our general contractor anticipates the building on the site delivered to us for possession on or about July 7 and then the rest of the site would be delivered to us for possession on or about July 21. He said assuming they are able to meet that schedule we would look to begin operations out of the new site the week of July 28. That would give us a week or so to move into the new building and familiarize ourselves with logistics at the new site and be ready to go the week of July 28.

Mr. May said at the last Board meeting the Board authorized the Chairman to lock in a price if it was considered fair and reasonable as part of the IU Campus Bus fuel bid opening that occurred after the last Board meeting over the past two weeks. He said typically IU has one hour to lock in after the bids are open. IU Campus Bus received bids on a fixed price diesel fuel contract for the purchase of up to 340,000 gallons of diesel fuel. He said a low bid of approximately \$2.9916 was received from Petroleum Traders and in consultation with the Chairman we authorized IU to lock the price in. Mr. May said IU had one hour to lock that price, but apparently the IU purchasing department did not lock in within the one hour time frame for reasons unexplained and the price went up 1 cent per gallon to \$3.0016 by the time IU locked in the price. He said on the agenda is Resolution 14-14 which formally authorizes our participation and commitment in the fixed price contract with IU Campus Bus for the one year period of July 1, 2014 to June 30, 2015 for approximately 224,000 gallons of diesel fuel at the \$3.0016 per gallon price.

Mr. May noted traditionally we bring to the Board for consideration amendments to our Personnel Policies and Employee Handbook. He said most of the changes that we are proposing this time have to do with mirroring the changes that were made in the new Collective Bargaining Agreement. He said in the Board packet is a summary of the proposed changes along with a revised Personnel Policy booklet. Mr. May noted we gave our AFSCME Local union President and Vice President a copy of the proposed changes more than a month ago and they did not have any comments on the proposals. He said we are respectfully asking the Board to approve the proposed changes effective immediately. He said on the agenda is Resolution 14-15 for the Board's consideration and approval.

MESSAGES FROM THE CONTROLLER

There were no messages from Controller Browning.

MINUTES

The minutes for May 20, 2014 were presented for approval by Secretary Cartwright and seconded by Board Member Hasler. The minutes were approved unanimously.

The minutes for June 3, 2014 were presented for approval by Secretary Cartwright and seconded by Board Member Hasler. The minutes were approved unanimously.

CLAIMS

The claims for June 17, 2014 were presented for approval by Secretary Cartwright and seconded by Board Member Hasler. The claims were approved unanimously.

OLD BUSINESS

Under New Business, Board Member Hasler moved to approve Ordinance 14-02; an ordinance adopting a public code of conduct at the downtown transit center and on BPTC vehicles. The motion was seconded by Chairman McConn. Ordinance 14-02 was approved unanimously by all Board Members.

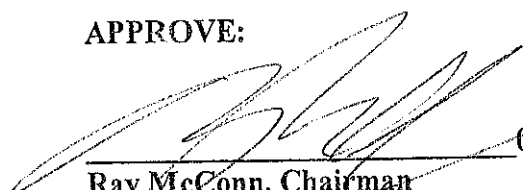
NEW BUSINESS

Also under New Business, Secretary Cartwright moved to approve Resolution 14-14; a resolution authorizing the BPTC General Manager to purchase fuel through participation and commitment of the BPTC with Indiana University Campus Bus in a fixed price fuel purchase agreement with Petroleum Traders for the period July 1, 2014 through June 30, 2015. The motion was seconded by Board Member Hasler. Resolution 14-14 was approved unanimously by all Board Members.

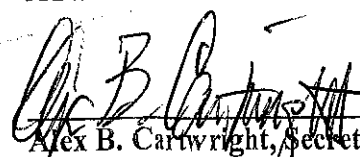
Under New Business, Board Member Hasler moved to approve Resolution 14-15; a resolution approving revisions to the BPTC Personnel Policies and Employee Handbook effective immediately. The motion was seconded by Secretary Cartwright. Resolution 14-15 was approved unanimously by all Board Members.

ADJOURNMENT

APPROVE:


07-29-14
Ray McConn, Chairman
Board of Directors BPTC

ATTEST:


07-29-14
Alex B. Cartwright, Secretary
Board of Directors BPTC