

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) DECEMBER 11, 2012, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman McConn, Vice Chairman McDaniel, Secretary Cartwright, and Board Member Obermeyer. Also present were Lewis May, General Manager, Brenda Underwood, Human Resources/Marketing Administrator, Christa Browning, Controller, Ian Patton, Operations Manager, and there were no members of the public present.

PETITIONS AND COMMUNICATIONS

There were no Petitions and Communications.

MESSAGES FROM BOARD MEMBERS

Vice Chairman McDaniel noted the Central Indiana Regional Transportation Authority is holding a meeting to discuss starting commuter vanpools from Bloomington to workplaces in and around Indianapolis on Tuesday, December 18 at 7:00 p.m. at the Monroe County Public Library.

MESSAGES FROM THE MANAGER

Mr. May opened the meeting noting the Traffic Signal Memorandum of Understanding (MOU) has been provided to all Board Members. He said the Memorandum of Understanding outlines the terms of the agreement between BPTC and the Board of Public Works for the procurement of a traffic light at S. Walnut and Smith Avenue. Mr. May said the primary purpose of this signal would be to facilitate egress of buses from the new downtown passenger transfer facility onto South Walnut Street. He noted the plan is that upon activation of the signal by departing buses, this new traffic signal would provide better gaps in the flow of traffic helping to reduce the amount of time it would otherwise take for buses to leave the new facility. Mr. May noted that on the agenda for the Board's approval is Resolution 12-29 which is a resolution approving a Memorandum of Understanding between the BPTC and the Board of Public Works for the purchase, installation, maintenance and replacement of a traffic signal at S. Walnut Street and Smith Avenue to facilitate bus egress from the new downtown passenger transfer facility.

Mr. May said next on the agenda is the Lift Rehabilitation Award. He noted that bids were solicited for rehabilitation of the bus lifts in the BT and IU Campus Bus maintenance areas. He said there were two bids received and summarized the base bids and option amounts one from Ott Equipment Service and one from Safetylane Equipment. Mr. May said a Federal grant will pay for 80 percent of the costs and the local match will be shared between BT and IU Campus Bus. He said the bid document specified a number of base rehabilitation activities and several optional services were also identified in the table presented to the Board. He said there was

\$40,000 budgeted for the project and as presented in the table we only have sufficient funds for Ott Equipment's bid for the base services plus option 2-3 at \$40,282. He said his recommendation is to award to Ott Equipment Services in the amount of \$40,282. He noted that on the agenda for the Board's approval is Resolution 12-30, a resolution authorizing the award of contract for the purchase of services to rehabilitate and repair bus lifts for the Grimes Lane facility to Ott Equipment Services, Inc.

Mr. May said another capital project that we have in our budget this year is the exhaust rehabilitation in our maintenance garage. He noted our current exhaust was installed 15 years ago and capably ventilated all the exhaust fumes of those days and times but diesel bus engines have changed in recent years where the engines are equipped with particulate filters that trap particulate matter and the engines are designed to periodically enter regeneration mode to burn off much of the trapped particulate matter at very high temperatures. He said this presents a challenge for our garage exhaust system which is not designed to handle such high exhaust temperatures. When a bus is in the garage being repaired with the engine running, the hose is hooked up to the tailpipe of the bus to vent the exhaust gases through the roof. He noted the exhaust system for nine bays need to be rehabbed to handle these higher temperatures. He said bids were solicited to rehabilitate the garage exhaust system for nine maintenance bays which requires changing hoses, fans, repositioning the hose reels, and changing ductwork. He noted bidders were asked to design and build an exhaust system that would safely handle the higher temperature exhaust gases. He said \$60,000 was budgeted for the project using a Federal grant to fund 80 percent of the costs with BT and IU Campus Bus sharing the local match. He noted the Board was given a summary of the five bids that were submitted. Mr. May said that the lowest bid was 20 percent higher than what was budgeted and his recommendation is to reject all the bids and requote the work for four (4) of the BT bays only. In the future, the rehabilitation of five (5) IU bays can be done through the use of formula grant funds. He added that IU Campus Bus manager Perry Maull is agreeable to this given that IU won't have any buses with high temperature exhaust for the next few years.

Mr. May noted that there is a Resolution on the Agenda to continue the authorization to use vending machine funds for employee events and activities for the upcoming year.

Mr. May noted that a special Board meeting has been schedule for Monday, December 31, 2012 to award a contract for construction of the downtown passenger transfer facility. He said it is anticipated that there will be several other action items on the agenda including award of contract for voice annunciators with an option for AVL technology, public art contract, exhaust rehab award, and possibly several other items of business.

Brenda Underwood noted that 2012 Stuff A Bus collected over 3000 donations which helped 470 families and 1000 children in Monroe County during the holiday season.

MESSAGES FROM THE CONTROLLER

Controller Browning noted on the agenda for the Board's approval is Resolution 12-27; a resolution authorizing the award of contract for the purchase of financial management software to NonProfit Technologies, Inc.

Controller Browning gave an overview of the November Financial Report.

MINUTES

The minutes for November 27, 2012 were presented for approval by Board Member Obermeyer and seconded by Vice Chairman McDaniel. The minutes were approved by all board members except Vice Chairman McDaniel who abstained.

CLAIMS

The claims for December 11, 2012 were presented for approval by Board Member Obermeyer and seconded by Vice Chairman McDaniel. The claims were approved unanimously.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Under New Business, Board Member Obermeyer moved to approve Resolution 12-27; a resolution authorizing the award of contract for the purchase of financial management software to NonProfit Technologies, Inc. The motion was seconded by Vice Chairman McDaniel. Resolution 12-27 was approved unanimously.

Under New Business, Vice Chairman McDaniel moved to approve Resolution 12-28B; a resolution authorizing the use of revenues from vending machines in BPTC buildings for BPTC employee functions in 2013. The motion was seconded by Board Member Obermeyer. Resolution 12-28B was approved unanimously.

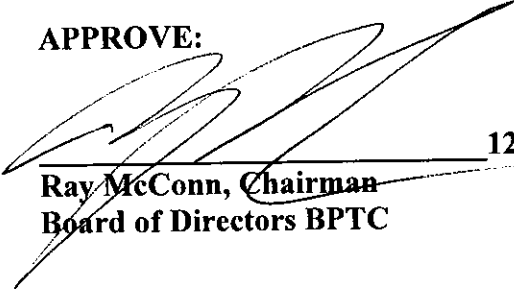
Also under New Business, Secretary Cartwright moved to approve Resolution 12-29; a resolution approving a Memorandum of Understanding between the BPTC and the Board of Public Works for the purchase, installation, maintenance and replacement of a traffic signal at S. Walnut Street and Smith Avenue to facilitate bus egress from the new downtown passenger transfer facility. The motion was seconded by Board Member Obermeyer. Resolution 12-29 was approved unanimously.

Under New Business, Secretary Cartwright moved to approve Resolution 12-30; a resolution authorizing the award of contract for the purchase of services to rehabilitate and repair bus lifts for the Grimes Lane facility to Ott Equipment Services, Inc. The motion was seconded by Vice Chairman McDaniel. Resolution 12-30 was approved unanimously.

Also under New Business, Board Member Obermeyer moved to reject bids for the rehabilitation of exhaust equipment in nine service bays of the Grimes Lane facility and authorizing the General Manager to solicit written quotes for the rehabilitation of exhaust equipment in four service bays. Secretary Cartwright seconded. The motion was approved by all Board Members.

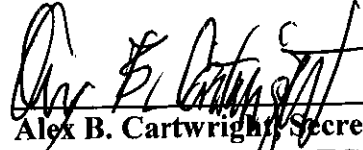
ADJOURNMENT

APPROVE:



12-31-12
Ray McConnell, Chairman
Board of Directors BPTC

ATTEST:



12-31-12
Alex B. Cartwright, Secretary
Board of Directors BPTC