

REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION CORPORATION (BPTC) NOVEMBER 13, 2012, 5:30 P.M.

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman McConn, Secretary Cartwright, Board Member Oberymeyer, and Board Member Hasler. Also present were Lewis May, General Manager, Brenda Underwood, Human Resources/Marketing Administrator, Christa Browning, Controller, and there were no members of the public present.

PETITIONS AND COMMUNICATIONS

There were no Petitions and Communications.

MESSAGES FROM BOARD MEMBERS

There were no Messages from the Board Members.

MESSAGES FROM THE MANAGER

Mr. May noted that the public transportation corporation provisions of Indiana Code require that the Board elect a Chairman and Secretary annually. He recommended the Board move to nominate and approve officers for Chair, Vice Chair, Treasurer, and Secretary for the BPTC Board.

Mr. May provided a brief update of the downtown transfer facility. He noted the project is on track to go to bid on or November 19 with bids due on December 19. We would have approximately 10 days to meet with the architect, review the bids and supporting documentation, and make a recommendation to the Board at a special Board Meeting to be held on December 31, 2012 for construction contract award. Mr. May noted the architect over the past month has been finalizing the bid documents and drawings in preparation for solicitation of bids. He said the bid solicitation will be advertised locally in the Herald-Times, Ellettsville Journal as well as in two minority newspapers in the Indianapolis area in accordance with our Procurement Policies.

Mr. May said the Redevelopment Commission approved funding for construction of the 911 Dispatch Center at their meeting on November 5. He noted the City has approximately \$2.1 million allocated for construction costs of the 911 Dispatch Center and BPTC has approximately \$5 million budgeted for construction of the transit portion of the project. Mr. May mentioned that we are currently looking into how the 10 percent construction contingency may be encumbered for purposes of the 2012 budget. There is a possibility that the construction contingency may have to be amended into the 2013 budget via an additional appropriation ordinance.

Mr. May noted that next on the agenda is the Facility Preventative Maintenance Contract Award. He said that BPTC has contracted with an outside firm to provide us with a facility preventative maintenance and technical support program to ensure that our Grimes Lane operations facility is well maintained for the past 15 years. He said that for the last 13 years Siemens Building Technologies has been the service provider. Mr. May noted that the responsibilities for the service provider are overseeing and coordinating a preventative maintenance program for the Grimes Lane facility, performing preventative maintenance work according to a set schedule on the many elements of the facility, documenting all preventative maintenance work and maintaining documentation in a well organized manner, and providing technical support and repair services as needed when repairs are necessary beyond the scope of the preventative maintenance program. Mr. May said the cost of the preventative maintenance and technical support program is shared equally between BPTC and IU Campus Bus. He said we issued a Request for Proposals for the program in September and received three proposals. He noted that proposals were reviewed and evaluated by Perry Maull, IU Campus Bus Operations Manager as well as himself. He said the three proposers included Siemens, Irish Mechanical Services, and Harrell-Fish, Inc. Mr. May said the recommendation is to award a contract to Siemens Building Technologies as their proposal was deemed best in accordance with the RFP evaluation criteria.

Brenda Underwood shared the scheduled dates and locations for the 2012 Stuff-A-Bus.

MESSAGES FROM THE CONTROLLER

There were no messages from Controller Browning.

MINUTES

The minutes for October 23, 2012 were presented for approval by Board Member Obermeyer and seconded by Secretary Cartwright. The minutes were approved unanimously.

CLAIMS

The claims for November 13, 2012 were presented for approval by Board Member Obermeyer and seconded by Secretary Cartwright. The claims were approved unanimously.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

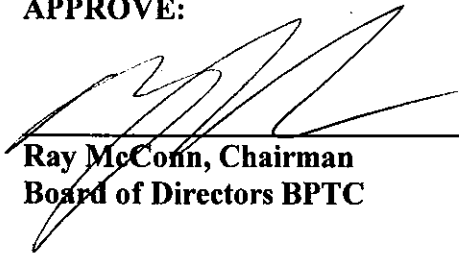
Under New Business, Board Member Obermeyer moved that the current slate of BPTC Board officers be maintained. This slate included Ray McConn as Chairman, Kent McDaniel as Vice Chairman, Al Cartwright as Secretary, and Nancy Obermeyer as Treasurer. Board Member

Hasler seconded the motion. The Board unanimously approved the current slate of officers to remain unchanged.

Under New Business, Secretary Cartwright moved to approve Resolution 12-28; a resolution awarding a contract for provision of Facility Preventative Maintenance and Technical Support Program services. The motion was seconded by Board Member Obermeyer. Resolution 12-28 was approved unanimously.

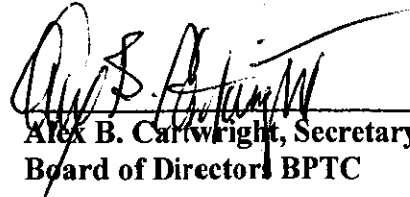
ADJOURNMENT

APPROVE:



11-27-12
Ray McConn, Chairman
Board of Directors BPTC

ATTEST:



11-27-12
Alex B. Cartwright, Secretary
Board of Directors BPTC