

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION
CORPORATION (BPTC) OCTOBER 9, 2012, 5:30 P.M.**

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

ROLL CALL

Board Members present: Chairman McConn, Vice Chairman McDaniel, Board Member Oberyemeyer, and Board Member Hasler. Also present were Lewis May, General Manager, Brenda Underwood, Human Resources/Marketing Administrator, Christa Browning, Controller, and member of the public James M. Donahue, Cathy Arney, and Bill Riggert.

PETITIONS AND COMMUNICATIONS

James Donahue introduced himself as a former employee from many years ago and recalled his former days at BT with good memories. Cathy Arney, a BT vendor, noted recent discussion with BT staff about an accounts payable issue. Chairman McConn encouraged Ms. Arney to discuss the matter with Controller Browning following the meeting.

MESSAGES FROM BOARD MEMBERS

Vice Chairman McDaniel noted ITA has a recent project where Ball State Center for Business and Economic Research was hired to do some economic benefit studies to use as legislative tools. These studies should be completed soon.

MESSAGES FROM THE MANAGER

Mr. May opened with an update of the downtown transfer facility. He noted that Bill Riggert was present to discuss the relocation of several utilities that are currently located in the north/south alley. He said the existing utilities that are above ground include Duke Energy, AT&T telephone, Comcast cable, and Windstream fiber optic. All of these utilities are planned to be relocated underground. He said the plan is to get all relocation work done before we proceed to construction in January. BPTC will be responsible to pay the various utility companies for the cost of performing the relocation work. He noted that he is seeking the Board's authorization to issue a purchase order for Duke Energy at the cost of \$57,647 to relocate the electric line underground as well as the other utilities in not to exceed amounts. He noted that the not to exceed amounts are pending final confirmation.

Mr. May noted each year the Board adopts a salary ordinance which establishes the maximum wage rates and salaries for all employees at BPTC. He said in our Collective Bargaining Agreement we have a 3.25 percent increase across the board for all positions in 2012. As such, we budgeted a 3.25 percent increases in wages and salaries for all employees and noted that non-bargaining unit staff raises are based on merit and performance and could range anywhere from 0 to 3.25 percent. For the 2013 salary ordinance, the maximum wage rates were increased by 3.25

percent with two exceptions - the operations supervisor position and maintenance manager position which were increased by 4 percent as both positions are very close to their maximum rate now. The additional amount above and beyond 3.25 will provide a cushion to prevent any possible mistake though those positions are not intended to receive an increase higher than 3.25 percent. Mr. May also discussed that staff would look at some positions within the organization that are thought to be under market compared to what they are compensated in other comparable markets. It's possible that two positions could be increased higher than 3.25 percent to bring them to market level. Mr. May also discussed the possibility of increasing the driver trainee rate from \$10/hour where it has remained for several years. He said tonight on the agenda we have introduction and first reading of the 2013 Salary Ordinance. At the next Board meeting, we will have a public hearing to receive public comment on the ordinance prior to the Board considering final action on the 2013 Salary Ordinance.

Mr. May said INDOT announced recently the amount of PMTF funding will be available to us for 2013. He said BPTC will realize an increase of about 2.2 percent for 2013 or approximately \$55,407 increase which is \$64,084 less than we had budgeted for PMTF for 2013. He said we were only one of two of the larger transit systems in the state to get an increase. All other large systems saw a decrease in PMTF funding from 2012 to 2013. Mr. May said that we did find out that our COIT funds for 2013 are estimated to be about \$90,44 more than budgeted. He noted that combined with the PMTF allocation for 2013 we expect to see a net increase in combined PMTF/COIT funds of about \$26,356 over what was budgeted. He said that under New Business is Resolution 12-24 that authorizes the Chairman to execute a grant contract with INDOT for PMTF funding for 2013.

Mr. May said last on the agenda is the proposed 2013 Board Meeting Schedule for the Board's review and approval.

MESSAGES FROM THE CONTROLLER

Controller Browning noted on the agenda for the Board's approval is Resolution 12-23; a resolution authorizing the Treasurer to cause to be prepared a list in triplicate of all warrants or checks that have been outstanding for a period of two (2) or more years as of December 31, 2011 and to transmit such list to the appropriate fiscal body of the City and to authorize the Controller to remove these from the record of outstanding warrants and checks and to enter the amounts of the unpaid warrants and checks as a receipt into the fund from which the warrants or checks were originally drawn.

Controller Browning gave an overview of the September Financial Report.

MINUTES

The minutes for September 12, 2012 were presented for approval by Vice Chairman McDaniel and seconded by Board Member Obermeyer. The minutes were approved unanimously.

CLAIMS

The claims for October 9, 2012 were presented for approval by Vice Chairman McDaniel and seconded by Board Member Obermeyer. The claims were approved unanimously.

OLD BUSINESS

There was no Old Business.

NEW BUSINESS

Under New Business, Board Member Obermeyer moved to approve Resolution 12-22; a resolution authorizing the issuance of purchase orders in not to exceed amounts and expenditure of funds for utility relocation services with various utility providers. The motion was seconded by Vice Chairman McDaniel. Resolution 12-22 was approved unanimously.

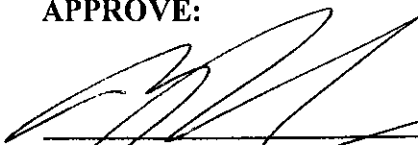
Also Under New Business, Board Member Hasler moved to approve Resolution 12-23; a resolution authorizing the Treasurer to cause to be prepared a list in triplicate of all warrants or checks that have been outstanding for a period of two (2) or more years as of December 31, 2011 and to transmit such list to the appropriate fiscal body of the City and to authorize the Controller to remove these from the record of outstanding warrants and checks and to enter the amounts of the unpaid warrants and checks as a receipt into the fund from which the warrants or checks were originally drawn. The motion was seconded by Vice Chairman McDaniel. Resolution 12-23 was approved unanimously.

Under New Business, Board Member Obermeyer moved to approve Resolution 12-24; a resolution authorizing the BPTC Chair to execute a grant agreement with the Indiana Department of Transportation for financial assistance through the Public Mass Transportation Fund under I.C. 8-9.5-6-4. The motion was seconded by Vice Chairman McDaniel. Resolution 12-24 was approved unanimously.

Also Under New Business, Chairman McConn introduced Ordinance 12-02: an ordinance establishing maximum salary levels for appointed officers and employees of the BPTC for Calendar Year 2013. The Board concurred with the introduction of the ordinance.

ADJOURNMENT

APPROVE:



Ray McConn, Chairman
Board of Directors BPTC

10-23-12

ATTEST:



Alex B. Cartwright, Secretary
Board of Directors BPTC

10-23-12