

**REGULAR BOARD MEETING - BLOOMINGTON PUBLIC TRANSPORTATION  
CORPORATION (BPTC) AUGUST 28, 2012, 5:30 P.M.**

In the Edward J. Kuntz Board Room of the Bloomington Transit Operating Facility, 130 W. Grimes Lane, Chairman McConn convened the regular meeting of the Board of Directors of the Bloomington Public Transportation Corporation.

**ROLL CALL**

Board Members present: Chairman McConn, Vice Chairman McDaniel, Board Member Obermeyer, and Board Member Hasler. Also present were Lewis May, General Manager, Brenda Underwood, Human Resources/Marketing Administrator, Christa Browning, Controller, and there were no members of the public present.

**PETITIONS AND COMMUNICATIONS**

There were no petitions and communications from the public.

**MESSAGES FROM BOARD MEMBERS**

There were no messages from Board Members.

**MESSAGES FROM THE MANAGER**

Mr. May opened with an update of the downtown transfer facility. He presented slides that illustrated the revised building design relative to exterior column preferences and detached roof preferences. He noted that the revised design has been preliminarily reviewed by City Planning Staff and members of the Planning Commission in advance of the September 10, 2012 Planning Commission meeting. The prevailing sentiment about the revised design was that most think the revisions are a big improvement over the previous design. Chair McConn asked the Board for their preferences on exterior columns and roof designs. The Board concurred with a detached roof design that had a louvered cover over the structural beams. The Board also designated an exterior column design that was a limestone clad and sloped in design reaching up to the structural beams. The Board expressed their opinion that the new design was a big improvement over previous design iterations. Mr. May noted that the site plan and final design will be considered by the Planning Commission for approval on September 10, 2012. He also noted that the request for encroachment of the north/south alley will be considered by the Board of Public of Work on September 11, 2012.

Mr. May gave an overview of June and July ridership noting that fixed route ridership was down 6.86 percent in June and 9.40 percent in July 2012 compared to the same period last year. He noted that year-to-date fixed route ridership was up 1.72 percent compared to the same period last year. He noted that contributing factors to ridership decline were likely extremely hot weather as well as extensive road construction on many streets during the period which resulted

in delay factors for transit service. He added that 8 out of 9 routes had experienced detours or delays at some point during the period due to construction. He noted BT Access was up 7.94 percent in June and 0.7 percent in July 2012 compared to the same period last year. Year-to-date BT Access ridership is up 6.68 percent compared to the same period last year.

### **MESSAGES FROM THE CONTROLLER**

Controller Browning noted after meeting with the State Department of Local Government Finance relative to our proposed property tax levy, she is proposing a minor revision to the 2013 Budget that would increase the property tax levy by \$12,099 to ensure that BPTC is able to obtain the maximum possible levy increase. Likewise, \$12,099 in additional expenses is being added to the capital equipment section of the 2013 budget.

Controller Browning noted included in the 2012 Budget is a project to procure new financial management software and under New Business for the Board's consideration is Resolution 12-21; a resolution authorizing the issuance of a Request for Proposals for the procurement of a financial management system. This software would replace financial management software that was acquired in 1999. She said after receiving proposals a committee will review the proposals and make a final recommendation on award of contract to the Board for their action.

### **MINUTES**

The minutes for August 14, 2012 were presented for approval by Vice Chairman McDaniel and seconded by Board Member Obermeyer. The minutes were approved unanimously.

### **CLAIMS**

The claims for August 28, 2012 were presented for approval by Vice Chairman McDaniel and seconded by Board Member Obermeyer. The claims were approved unanimously.

### **OLD BUSINESS**

There was no Old Business.

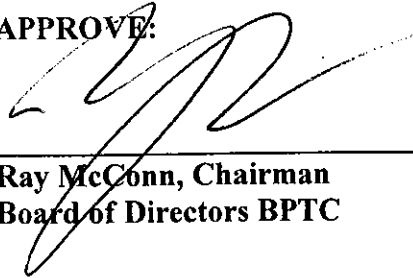
### **NEW BUSINESS**

Under New Business, Vice Chairman McDaniel moved to approve Resolution 12-21; a resolution authorizing the issuance of a Request for Proposals for the procurement of a financial management system. The motion was seconded by Board Member Obermeyer. Resolution 12-21 was approved unanimously.

Also under New Business, Board Member Hasler moved to approve a revision to the 2013 Budget. The motion was seconded by Board Member Obermeyer. The motion was approved unanimously.

**ADJOURNMENT**

**APPROVE:**



09-12-12

**Ray McConnell, Chairman  
Board of Directors BPTC**

**ATTEST:**



09-12-12

**Alex B. Cartwright, Secretary  
Board of Directors BPTC**